

WEST BENGAL INFORMATION COMMISSION
Khadya Bhaban,
11A, Mirza Galib Street
Kolkata – 700087
Ph. No. (033)2252-0509; E- mail: scic-wb@nic.in

No. 836-WBIC-13021/2/2022-SECY(WBIC)-WBIC

Date 05/02/2024

NOTICE INVITING QUOTATIONS

Sealed Quotations are hereby invited by Secretary, West Bengal Information Commission, Khadya Bhaban, 11 A. Mirza Galib Street, Kolkata 700087 from reputed company/registered agencies /Firms/Co-operatives for supply, fitting and fixing of Steel Box letter & Logo in two conference room as detailed below.

Letters-

WEST BENGAL INFORMATION COMMISSION [sets of two (02)]

No. of letters- 31x2=62

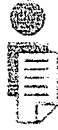
Material- Steel

Font- Arial

Height- 4 inch

Depth- ½ inch

Logo-



No. of Logo- 02 (Two)

Material- Steel

Height- 12 inch

Width- 5 & ½ inch

Depth- ½ inch

White background in the back side of the logo

Letters and Logo has to be fitted on wooden frame.

The Contractors agencies should have to abide by the following terms and conditions:

1. The undersigned reserves all the rights to cancel/reject any or all quotations without citing any reason whatsoever.
2. Quotations for the above mentioned items must be addressed to the Secretary, West Bengal Information Commission, Khadya Bhaban, 11 A. Mirza Galib Street, Kolkata 700087.
3. Sealed quotations will be received by this office from 05.02.2024 to 12.02.2024 during office hours.
4. The quotations will be opened on 15.02.2024 at 12:00 Noon
5. Specification of the items in all respect would not be altered or deviated otherwise the quotation will be rejected.
6. Quotation must be given in the letter head of the supplier/agency in sealed envelope.
7. Rates inclusive of taxes should be quoted in figure and words and duly signed by the authorized person with seal.
8. Quotation must be accompanied with of 1) Valid Trade License 2) PAN card of the supplier/agency.

sd/-
Deputy Secretary
West Bengal Information Commission

No. 836/1(1)-WBIC-13021/2/2022-SECY(WBIC)-WBIC

Date 05/02/2024

Copy forwarded to the Special Secretary, Personnel and Administrative Reforms & e-Governance Department, Nabanna, 325, Sarat Chatterjee Road, Howrah – 711102 with a request to upload the NIQ in the official website of Personnel and Administrative Reforms & e-Governance Department.

sd/-
Deputy Secretary
West Bengal Information Commission

Copy forwarded for information to :-

1. The Sr. P.S. to Hon'ble State Chief Information Commissioner. West Bengal.
2. The Finance officer. West Bengal Information Commission.
- ✓ 3. The System Administrator. West Bengal Information Commission with a direction to upload the NIQ in the official website of West Bengal Information Commission.
4. The Establishment Section. West Bengal Information Commission for displaying the NIQ in the Commission's Notice Board.



Deputy Secretary
West Bengal Information Commission