

WEST BENGAL INFORMATION COMMISSION

Khadya Bhaban,
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E-mail : scic-wb@nic.in

No. 949-WBIC/Misc.-01/2026

DATE: 05.06.2026

From: Secretary
West Bengal Information Commission

To: All Nodal Officers (RTI Matter)

Sub: Restrict forwarding copies to the Commission in respect of transfer u/s 6(3) of RTI Act between the two SPIOs of respective Public Authorities as well as other internal communications issued.

Sir / Madam,

The Commission is frequently receiving several forwarded copies of transfer of RTI application u/s. 6(3) of RTI Act, 2005 between the two SPIOs of respective Public Authorities which has no relation to any Second Appeal or Compliant pending before this Commission also forwarding copies of certain internal communications issued within the department against the letters of the Commission. It is leading to increase of paper work for both the SPIO as well as the Commission.

It is therefore requested that necessary instructions may be issued from your end to all the SPIOs under the Department restricting the practice of forwarding such copies unless sought by the Commission under consideration of the Second Appeals, Complaints or otherwise.

Yours faithfully,



Secretary
West Bengal Information Commission