

3644(A)  
26/09/23



To  
The State Information Commissioner  
West Bengal Information Commission  
11 A, Mirza Galib Street,  
Khadya Bhaban,  
Kolkata – 700 087

**Subject- Second appeal under section – 19(3) of RTI Act., 2005**

Respected Sir/Madam,

- 1) Name of the Appellant :- Mrinmoy Banerjee
- 2) Complete postal address :- VILL.- Telakona, P.O.- Balidaha, P.S.- Gurap  
DIST.- Hooghly, PIN NO.- 712 303, STATE- West Bengal
- 3) (a) Contact No.- 9475468488  
(b) e-mail id :- mrinmoybanerjee10@gmail.com
- 4) (a) Date of filling of application for information under RTI Act :- 12/08/2023  
(b) Whether application fee paid :- Yes  
(i) If yes, mode of payment :- Court Fee  
(ii) If no, self attested photocopy of relevant certificate  
Issued by the competent authority should be attached :- Not applicable
- 5) Name of State Public Information Officer / State Assistant Public Information Officer  
to whom the application was made address:- S.P.I.O. , Boso Priyanath High School  
(Govt. Sponsored), Address-Vill. + P.O.- Boso, Dist.- Hooghly, PinNo.-712302,  
State- West Bengal  
(a) Whether RTI petition is transferred to another SPIO u/s 6(3) of RTI Act,2005:- No  
If yes, name & address of such authority – Not applicable
- 6) Gist of the information sought for :- Computerized Hard Copy in the Official Letter  
head/Pad of your school (With the Seal and Signature of S.P.I.O. with his/her name &  
Official Designation) , mentioning the total number of Medical Leave from 01/01/2022 to  
31/12/2022 and also mention the individual date of Medical Leave (in DD/MM/YYYY  
format) enjoyed by MRINMOY BANERJEE (Computer Instructor of Boso Priyanath  
High School (Govt. Sponsored)).
- 7) Have you received any response/ information ? :- No response /information
- 8) Date of filling 1<sup>st</sup> appeal :- 16/09/2023

9) Authority to whom the first appeal was made with address:- The T.I.C. & First Appellate Authority, Boso Priyanath High School (H.S.) (Govt. Sponsored), Address- Vill. + P.O. – Boso, Dist.- Hooghly, Pin No.- 712 302, State- West Bengal

10) Decision of the 1<sup>st</sup> Appellate Authority, if any, including number and date of the order:- Refused to accept the 1<sup>st</sup> appeal on 20/09/2023

11) Grounds for 2<sup>nd</sup> appeal and the relief sought (specify): (1) No - response/information - provided by the S.P.I.O. and (2) Refused to accept the- 1<sup>st</sup> appeal by The T.I.C. & First Appellate Authority

12) If 2<sup>nd</sup> appeal is filed after 90 days from the date on which the decision of the 1<sup>st</sup> Appellate Authority was received or after 135 days from the date of filling of the 1<sup>st</sup> appeal, explain the reasons for the delay along with supporting documents :- Not applicable

I Mrinmoy Banerjee son of Satyendranath Banerjee aged 34 years being an Indian citizen do hereby solemnly affirm that the statements made herein are true to my knowledge based on records and therest are my submissions to the Hon'ble West Bengal Information Commission.

I also declare that this matter is not previously filed with this Commission nor is pending with any Court or Tribunal or Authority.



Place :- Telakona, Gurap, Hooghly

Date:- 23/09/2023

Signature of the appellant

(Name of the appellant:- Mrinmoy Banerjee)

List of documents to be enclosed :-

- Self attested copy of address proof document.
- Self attested copy of RTI application.
- Self attested photocopy of proof of RTI fee payment.
- Self attested copy of 1<sup>st</sup> appeal.
- Self attested copy of all communications (By Indian Post) / replies received from the public authorities in connection with the instant RTI application.
- Govt. Order by School Education Deptt. , Govt. of W.B. regarding RTI Act, 2005.



ভারতের নির্বাচন কমিশন  
ELECTION COMMISSION OF INDIA  
নির্বাচকের সচিত্র পরিচয় পত্র / Elector's Photo Identity Card



CKX2754117



নাম : মনময় বানার্জী

Name : Minmoy Banerjee

পিতার নাম : সত্যেন্দ্রনাথ বানার্জী

Father's Name : SATYENDRANATH BANERJEE

লিঙ্গ / Gender : পুরুষ / Male

জন্ম তারিখ / বয়স :

Date of Birth/ Age : 29-07-1989



ঠিকানা : সমগ্র তেলকোনা, তেলকোনা, তড়াপ, তপালী 712303  
Address : Samagra Telakona, Telakona, GURAP,  
HOOGHLY, 712303



নির্বাচন নিবন্ধন আধিকারিক, 197 ধানেশ্বরালি (তপশীলি জাতি)  
Electoral Registration Officer, 197-Dhanekhali (SC)  
Date : 13-01-2023

গুরুত্ব : নথি :

- ১) এই পরিচয়পত্রটি শুধুমাত্র নির্বাচন ক্ষেত্রে ব্যবহারের জন্য প্রযোজ্য। অন্যত্র ব্যবহার করা যাবে না।
- ২) নির্বাচন ক্ষেত্রে পরিচয়পত্রটি প্রদর্শন করে নির্বাচন কর্মকর্তার কাছ থেকে ভোটাধিকার প্রমাণিত করতে হবে।

CKX2754117

07 197 000440

☎ 1950 🌐 [www.ceowestbengal.nic.in](http://www.ceowestbengal.nic.in)

SELF ATTESTED

Minmoy Banerjee

23/09/2023

To

The S.P.I.O.

Boso Priyanath High School (H.S.) (Govt. Sponsored)

Vill. + P.O. – Boso, Dist.- Hooghly,

Pin No.- 712 302, State- West Bengal

**Subject- Application for Seeking Information under RTI Act., 2005**

Respected Sir/Madam,

With due respect, I, MRINMOY BANERJEE, a Computer Instructor of your school and my address is Vill.- Telakona, P.O.- Balidaha, Dist.- Hooghly, Pin No.- 712 303, State- West Bengal. I am a citizen of India. I would like to request you to provide the following information under RTI Act. 2005 :

- **Computerized Hard Copy in the Official Letter head/Pad of your school (with the Seal and Signature of S.P.I.O. with his/her name & Official Designation) , mentioning the total number of Medical Leave from 01/01/2022 to 31/12/2022 and also mention the individual date of Medical Leave (in DD/MM/YYYY format) enjoyed by MRINMOY BANERJEE (Computer Instructor of your school).**

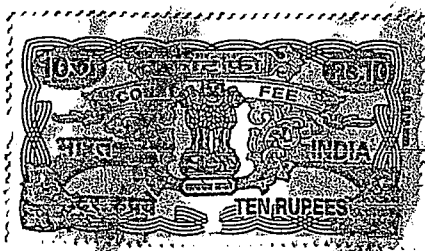
Please send my requesting information to my address (mentioned above) by Indian Post.

Along with this application letter, I have attached a court fees of Rs. – 10/- (Rupees Ten only) here as RTI application fees.

Thanking you.

Yours Faithfully

Date :- 12/08/2023



*Mrinmoy Banerjee*

Name : Mrinmoy Banerjee

Address : Vill.- Telakona, P.O.- Balidaha,

Dist.- Hooghly, Pin No.- 712 303,

State- West Bengal

Mobile No.- 9475468488

E-mail Id :- mrinmoybanerjee10@gmail.com

SELF ATTESTED  
*Mrinmoy Banerjee*  
23/09/2023

भारत डाक



INDIA POST

Ministry of Communications

## Regd. Letter

Transaction Date  
12-08-2023 10:26:13 .

Booking Office  
Balidaha B.O

Booking Office PIN  
712303

BPM  
SAYAN KUMAR DAS

Article Number  
RW617141255IN

Service  
RL

Weight  
15.00 gms

Payment Mode  
Cash

Prepaid  
₹0

Paid Amount  
₹22.00

Sender Name  
MRINMOY BANERJEE

Addressee Name  
THE SPIO

Delivery Office  
Dhanakhatti S.O

Delivery Office PIN  
712302

Track Article  
[www.indiapost.gov.in](http://www.indiapost.gov.in)

|<Dial : 18002666868 >|

|<IVR Track. # : 8287617141255 >|

SELF ATTESTED

Mrimmoy Banerjee  
23/09/2023

9/15/23, 9:07 PM

Track Consignment



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## Track Consignment

Quick help

\* Indicates a required field.

\* Consignment Number

RW617141255IN

Track More

Booked At	Booked On	Destination Pincode	Tariff	Article Type	Delivery Location	Delivery Confirmed On
Balidaha BO	12/08/2023 10:26:13	712302	22.00	Registered Letter	Dhaniakhali SO	14/08/2023 17:57:25

## Event Details For : RW617141255IN

## Current Status : Item Delivered (Addressee)

Date	Time	Office	Event
14/08/2023	17:57:25	Boso BO	Item Delivered (Addressee)
14/08/2023	10:15:59	Dhaniakhali SO	Item Bagged
14/08/2023	10:15:59	Dhaniakhali SO	Dispatched to BO
14/08/2023	10:15:59	Dhaniakhali SO	Item Dispatched
14/08/2023	08:49:00	Dhaniakhali SO	Item Received
13/08/2023	03:23:57	Howrah RMS L1R	Item Dispatched
13/08/2023	02:59:38	Howrah RMS L1R	Item Bagged
12/08/2023	22:54:19	Howrah RMS L1R	Item Received
12/08/2023	22:39:01	Howrah Ground Mail Agent	Item Dispatched
12/08/2023	22:34:10	Howrah Ground Mail Agent	Item Received
12/08/2023	15:54:53	Gurap SO	Item Dispatched
12/08/2023	14:59:35	Gurap SO	Item Bagged
12/08/2023	10:26:13	Balidaha BO	Item Booked

Home

SELF ATTESTED  
 Minmoy B. Somerja  
 23/09/2023

**"Application under RTI Act, 2005"**

**From :-**

Mrinmoy Banerjee  
S/O- Satyendranath Banerjee  
Vill.- Telakona  
P.O.- Balidaha  
Dist.- Hooghly  
Pin No.- 712303  
State- West Bengal  
Mobile No.- 9475468488

**To :-**

The S.P.I.O.  
Boso Priyannath High School (H.S.) (Govt. Sponsored)  
Vill.- P.O.- Boso  
Dist.- Hooghly  
Pin No.- 712302  
State- West Bengal

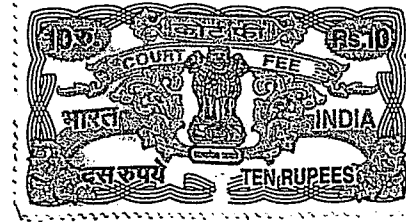


**Regd. Letter**

Transaction Date  
12-08-2023 10:26:13  
Booking Office  
Balidaha SO  
Booking Office PIN  
712303  
BPN  
SATYAN KUMAR DASH  
Service  
RT  
Article Number  
RW6171412550N  
Weight  
15.00 gms  
Payment Mode  
Cash  
Paid Amount  
₹22.00  
Sender Name  
MRINMOY BANERJEE

**SELF ATTESTED**  
*Mrinmoy Banerjee*  
23/09/2023

To  
The T.I.C. & First Appellate Authority  
Boso Priyanath High School (H.S.) (Govt. Sponsored)  
Vill. + P.O. – Boso, Dist.- Hooghly,  
Pin No.- 712 302, State- West Bengal



**Subject :- First Appeal against no reply of S.P.I.O. under RTI Act.,2005**

Respected Sir,

With due respect , I , **MRINMOY BANERJEE**, a Computer Instructor of Boso Priyanath High school (H.S.) and my address is Vill.- Telakona, P.O.-Balidaha, Dist.- Hooghly, Pin No.- 712303, State- West Bengal. I am a citizen of India. About the information of my application under RTI Act,2005 are given below :

1. **Date of filling of application for information under RTI Act : 12/08/2023**
2. **Name of State Public Information Officer to whom the RTI application was made and address : S.P.I.O. , Boso Priyanath High School (Govt. Sponsored), Vill. + P.O.- Boso, Dist.- Hooghly, PinNo.-712302, State- West Bengal**
3. **Gist of information sought for : Computerized Hard Copy in the Official Letter head/Pad of your school (With the Seal and Signature of S.P.I.O. with his/her name & Official Designation) , mentioning the total number of Medical Leave from 01/01/2022 to 31/12/2022 and also mention the individual date of Medical Leave (in DD/MM/YYYY format) enjoyed by MRINMOY BANERJEE (Computer Instructor of your school).**
4. **Response / information which is given by S.P.I.O. : No Response**
5. **Grounds for 1<sup>st</sup> appeal and relief sought : No response/information provided by the S.P.I.O.**

All the above information given by me are to the best of my knowledge and belief, true and correct.

Now the reply duration time ( 30 days) of the S.P.I.O. is over as per RTI Act, 2005. I request you sir please take cognizance on this matter and provided me the proper information in accordance with RTI Act, 2005.

Along with this application letter, I have attached a court fees of Rs. 10/- (Rupees Ten Only) here as application fees.

Thanking you.

Date : 16/09/2023

**Encs:**

- 1) Self attested photocopy of address proof document
- 2) Self attested copy of RTI application And proof of RTI fee payment
- 3) Self attested copy of the proof of all Communications by the Indian Post.

Yours Faithfully

Name : Mrinmoy Banerjee

Address : Vill.- Telakona, P.O.- Balidaha,

Dist.- Hooghly, Pin No.- 712303

Mobile No.- 9475468488

E-mail : mrinmoybanerjee10@gmail.com

**SELF ATTESTED**  
  
23/09/2023



भारत पोस्ट



India Post

RN617145924IN> IVR:82876171459

RL GURAP SO <712303>

Counter No:3, 16/09/2023, 10:19

To:THE T-I-C BOS, BOSO

PIN:712302, Ohaniakhali SO

From:MRINMOY BANERJEE, BALIDANA

Wt:25gms

Ant:27.00(Cash)

<Track on [www.indiapost.gov.in](http://www.indiapost.gov.in)>

<Dial 18002666868> <Wear Masks, Stay Safe>

SELF ATTESTED

Minimoy Banerjee

23/09/2023



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## Track Consignment

Quick help

\* Indicates a required field.

\* Consignment Number

RW617145924IN

Track More

Booked At	Booked On	Destination Pincode	Tariff	Article Type	Delivery Location	Delivery Confirmed On
Gurap SO	16/09/2023 10:23:40	712302	27.00	Registered Letter	Dhaniakhali SO	22/09/2023 16:15:26

## Event Details For : RW617145924IN

Current Status : Item Delivered [To: K BANERJEE (Addressee) ]

Date	Time	Office	Event
22/09/2023	21:51:34	Balidaha BO (Beat Number:1)	Item Delivered [To: K BANERJEE (Addressee) ]
22/09/2023	16:15:26	Balidaha BO	Item Delivered(Sender)
22/09/2023	10:26:08	Gurap SO	Item Dispatched
22/09/2023	10:26:08	Gurap SO	Dispatched to BO
22/09/2023	10:26:08	Gurap SO	Item Bagged
22/09/2023	10:09:39	Gurap SO	Item Received
22/09/2023	03:32:41	Howrah RMS L1R	Item Dispatched
22/09/2023	03:22:03	Howrah RMS L1R	Item Bagged
21/09/2023	21:19:03	Howrah RMS L1R	Item Received
21/09/2023	21:05:33	Howrah Ground Mail Agent	Item Dispatched
21/09/2023	20:56:32	Howrah Ground Mail Agent	Item Received
21/09/2023	15:18:33	Dhaniakhali SO	Item Dispatched
21/09/2023	15:04:18	Dhaniakhali SO	Item Bagged
20/09/2023	16:59:51	Boso BO	Item Returned:Refused
18/09/2023	09:38:36	Dhaniakhali SO	Item Dispatched
18/09/2023	09:38:36	Dhaniakhali SO	Dispatched to BO
18/09/2023	09:38:36	Dhaniakhali SO	Item Bagged
18/09/2023	09:07:42	Dhaniakhali SO	Item Received
17/09/2023	04:05:10	Howrah Ground Mail Agent	Item Dispatched
17/09/2023	04:04:34	Howrah Ground Mail Agent	Item Received
17/09/2023	03:28:46	Howrah RMS L1R	Item Dispatched
17/09/2023	03:17:17	Howrah RMS L1R	Item Bagged
16/09/2023	21:19:57	Howrah RMS L1R	Item Received
16/09/2023	21:02:16	Howrah Ground Mail Agent	Item Dispatched
16/09/2023	15:21:12	Gurap SO	Item Dispatched
16/09/2023	13:34:51	Gurap SO	Item Bagged
16/09/2023	10:23:40	Gurap SO	Item Booked

SELF ATTESTED

Mimmoj Banerjee

23/09/2023

**"First Appeal under RTI Act., 2005"**

From :-

Mrinmoy Banerjee  
S/O- Satyendranath Banerjee  
Vill.- Telakona  
P.O.- Balidaha  
Dist.- Hooghly  
Pin No.-712303  
State:- West Bengal  
Mobile No.- 9475468488

To :-

TO  
The T.L.C. & First Appellate Authority  
Boso Priyanath High School (H.S.) (Govt. Sponsored)  
Vill.-+ P.O.- Boso  
Dist.- Hooghly  
Pin No.- 712 302  
State - West Bengal [Mob.No- 9093763056]



RW6171459241H  
Counter No:3,16/09/2023,10:19  
Amt: 27.00 (Cash) Wt: 25gms



From: GURAP SO (712303)  
From: Hub  
To: Hub  
Del PO: Dhaniakhali SO (712302)

SELF ATTESTED

Mrinmoy Banerjee  
23/09/2023

**Government of West Bengal**  
**School Education Department**  
Bikash Bhawan, Salt Lake, Kolkata – 700091

DD CAI  
18/5/19

No. 615/ SE(Admn.)/10M-67/2017

ORDER

Date: 06.05.2019

In partial modification of earlier Order No.225-SE(Estt.)/RTI-1E-06/08 Dated:-17.02.2009 & No. 832-SE(Estt.) dated-20.05.2011 and In pursuance of the provision as laid down in Sub - section (1)&(2) of Section 5 of the Right to Information Act, 2005 (No. 22 of 2005), hereinafter referred to as the said Act, the Governor is hereby pleased to designate the following officials as State Public Information Officer, and the Appellate Authority for the Offices noted against each for carrying out the purposes of the said Act on behalf of Directorate of School Education, Government of West Bengal.

Sl NO.	PUBLIC AUTHORITIES	EXISTING SPIO	JURISDICTION	PROPOSED SPIO	EXISTING 1 <sup>ST</sup> APPELLATE AUTHORITIES	JURISDICTION	PROPOSED 1 <sup>ST</sup> APPELLATE AUTHORITIES	JURISDICTION
1.	OFFICE OF THE DIRECTORATE OF SCHOOL EDUCATION, W.B.	DY. DIRECTOR OF SCHOOL EDUCATION (AIS)	DIRECTORATE OF SCHOOL EDUCATION	DY.DIRECTOR OF SCHOOL EDUCATION(AIS)	JT. DIRECTOR OF SCHOOL EDUCATION (A&A)	OFFICE OF THE DIRECTORATE OF SCHOOL EDUCATION	JT. DIRECTOR OF SCHOOL EDUCATION (A&A)	DIRECTOR OF SCHOOL EDUCATION
2.	OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (PE), W.B.	DISTRICT INSPECTOR OF SCHOOLS (PE)	OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS(PE)	ADDITIONAL INSPECTOR OF SCHOOLS /SENIOR MOST ASSISTANT INSPECTOR OF SCHOOLS WHICHEVER IS APPLICABLE IN RESPECTIVE DISTRICTS	JT. DIRECTOR OF SCHOOL EDUCATION (A&A)	OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS(PE)	DISTRICT INSPECTOR OF SCHOOLS(P.E)	DISTRICT INSPECTOR OF SCHOOLS(PE)
3.	OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (SE), W.B.	DISTRICT INSPECTOR OF SCHOOLS(S. E.)	OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (SE)	ADDITIONAL INSPECTOR OF SCHOOLS /SENIOR MOST ASSISTANT INSPECTOR OF SCHOOLS WHICHEVER IS	JT. DIRECTOR OF SCHOOL EDUCATION (A&A)	OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (SE)	DISTRICT INSPECTOR OF SCHOOLS (S.E.)	OFFICE OF THE DISTRICT INSPECTOR OF SCHOOLS (SE)

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erox  
copies.

				APPLICABLE IN RESPECTIVE DISTRICTS				
4.	OFFICE OF THE ADDITIONAL INSPECTOR OF SCHOOLS (SUB DIVISION), W.B.	DEPUTY DIRECTOR OF SCHOLS EDUCAITON (AIS)	OFFICE OF THE ADDITIONAL DISTRICT INSPECTOR OF SCHOOLS (SUB DIVISION)	SENIOR MOST ASSISTANT INSPECTOR	JT. DIRECTOR OF SCHOOL EDUCAITON (A&A)	OFFICE OF THE ADDITIONAL DISTRICT INSPECTOR OF SCHOOLS (SUB DIVISION)	ADDITIONAL DISTRICT INSPECTOR OF SCHOOLS OF THE SUB DIVISION	OFFICE FO THE CONCERNED SUB DIVISION
5.	OFFICE OF THE ASSISTANT INSPECTOR OF SCHOOLS (SUB DIVISION), W.B.	DEPUTY DIRECTOR OF SCHOLS EDUCAITON (AIS)	ALL THE SECONDARY SCHOOLS UNDER THE SUB DIVISION	SENIOR MOST ASSISTANT INSPECTOR	JT. DIRECTOR OF SCHOOL EDUCAITON (A&A)	CONCERNED OFFICE OF THE ASSISTANT INSPECTOR OF SCHOOLS(SUB DIVISION,)	ASSISTANT INSPECTOR OF SCHOOLS(SUB DIVISION)	OFFICE OF THE CONCERNED SUB DIVISION
6.	OFFICE OF THE SUB INSPECTOR OF SCHOOLS (SCHOOL EDUCATION DEPARTMENT), W.B.	DISTRICT INSPECTOR OF SCHOOLS(PE )	OFFICE OF THE SUB INSPECTOR OF SCHOOL (SCHOOL EDUCATION DEPARTMENT)	DEALING ASSISTANT OF THE OFFICE	JT. DIRECTOR OF SCHOOL EDUCAITON (A&A)	CONCERNED OFFICE OF THE SUB INSPECTOR OF SCHOOLS	SUB INSPECTOR OF SCHOOLS OF THE CONCERNED CIRCLE	THE CONCERNED CIRCLE
7.	DISTRICT PRIMARY SCHOOL COUNCIL, W.B.	ASSISTANT INSPECTOR OF SCHOOLS POSTED IN THE CNCERNED D.P.S.C	CONCERNED D.P.S.C	ASSISTANT INSPECTOR OF SCHOOLS POSTED IN THE CNCERNED	DISTRICT INSPECTOR OF SCHOOLS(P. E)	CONCERNED D.P.S.C	SECRETARY OF THE CONCERNED D.P.S.C	CONCERNED D.P.S.C
8.	GOVERNMENT SCHOOLS	H.M/ TEACHER - IN - CHARGE OF THE RESPECTIVE GOVT. SCHOOLS	RESPECTIVE GOVERNMENT SCHOOLS	A.H. M OR SENIOR MOST TEACHER	DEPUTY DIRECTOR OF SCHOLS EDUCAITON (BOYS HIGH)	ALL THE GOVERNMENT SCHOOLS IN THE STATE	CONCERNED H.M. /TEACHER - IN - CHARGE OF THE RESPECTIVE GOVT. SCHOOLS	CONCERNED GOVERNMENT SCHOOLS
9.	GOVERNMENT SPONSORED AIDED SCHOOLS (BOTH SECONDARY &	PRINCIPAL /H.M. / TEACHER - IN - CHARGE	RESPECTIVE GOVERNMENT SPONSORED /AIDED SCHOOLS INCLUDING D.A. GETTING	A.H.M OR SENIOR MOST TEACHER	DISTRICT INSPECTOR OF SCHOOLS (SE)	ALL GOVERNMENT SPONSORED /AIDED SCHOOLS INCLUDING	PRINCIPAL /H.M/TEACHER - IN - CHARGE	THE PARTICULAR SCHOOL

	HIGHER SECONDARY) INCLUDING D.A. GETTING SCHOOLS		SCHOOLS			D.A. GETTING SCHOOLS IN THE CONCERNED EDUCATIONAL DISTRICT		
10.	GOVERNMENT AIDED PRIMARY SCHOOLS	SUB INSPECTOR OF SCHOOLS OF THE CONCERNED CIRCLE AS SPIO AND HEAD TEACHER OF THE CONCERNED PRIMARY SCHOOLS AS SPIO	CONCERNED GOVERNMENT AIDED PRIMARY SCHOOL	H.M OF THE SCHOOL	SUB INSPECTOR OF SCHOOLS OF THE CONCERNED CIRCLE	ALL THE PRIMARY SCHOOLS OF THE CONCERNED CIRCLE	SUB INSPECTOR OF SCHOOLS	ALL THE PRIMARY SCHOOLS OF THE CONCERNED CIRCLE
11.	DISTRICT INSTITUTE OF EDUCATION AND TRAINING, W.B.	PRINCIPAL OF THE CONCERNED D.I.E.T	CONCERNED D.I.E.T	SENIOR MOST LECTURER	DEPUTY DIRECTOR OF SCHOOL EDUCATION (BASIC)	ALL THE D.I.E.T	PRINCIPAL OF THE D.I.E.T.	CONCERNED D.I.E.T.
12.	PRIMARY TEACHERS TRAINING INSTITUTE, W.B.	PRINCIPAL OF THE CONCERNED P.T.T.I.	CONCERNED P.T.T.I	SENIOR MOST LECTURER OF THE CONCERNED P.T.T.I.	DEPUTY DIRECTOR OF SCHOOL EDUCATION (BASIC)	ALL THE D.I.E.T	PRINCIPAL OF THE P.T.T.I	CONCERNED P.T.T.I
13.	DISTRICT OFFICE FOR PHYSICAL EDUCATION, W.B.	DEPUTY DIRECTOR OF SCHOOL EDUCATION (AIS)	DISTRICT OFFICE FOR PHYSICAL EDUCATION	DISTRICT ORGANISER OF PHYSICAL EDUCATION	JOINT DIRECTOR OF SCHOOL EDUCATION (A&A)	DISTRICT OFFICE FOR PHYSICAL EDUCATION	DISTRICT OFFICER FOR PHYSICAL EDUCATION AND YOUTH WELFARE	DISTRICT OFFICE FOR PHYSICAL EDUCATION

By order of the Governor

sd/-

Additional Secretary  
to the Government of west Bengal

No- 615/1(65) -SE(Admn.)/10M-67/2017

Date :06.05.2019

Copy forwarded for information and necessary action to:The

01. Secretary, West Bengal Information Commission, Khadya Bhavan, 11A, Mirza Ghalib Street, Kolkata – 700087.

02. Addl. Chief Secretary /Principal Secretary / Secretary, .....Department (All)

03. Joint Secretary, P&AR Department, 'Nabanna', 325 S.C. Road, Shibpur, Howrah – 102.

04. Joint Secretary, I&CA, Department, 'Nabanna', 325 S.C. Road, Shibpur, Howrah-102.

05. Assistant Secretary, Industries, Commerce & Enterprise Department, 4, Camac Street, Kolkata – 16.

-He is requested to print the above Notification in an extra ordinary issue of the Kolkata Gazette and supply 10 copies of the same to this Department immediately.

06. Additional Secretary, School Education Department.

07. Joint Secretary, School Education Department. (All)

07. Commissioner of School Education, Directorate of School Education.

08. OSD to H'MIC, School Education Department.

10. Sr. P. S. to the Principal Secretary, School Education Department.

11. office copy.

Joint secretary to  
the Government of west Bengal

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385/L  
12.05.22

Government of West Bengal  
School Education Department  
R.T.I. Branch  
Bikash Bhavan, Salt Lake, Kolkata 700091

Memo. No.: 769-SE(RTI)/DS-199/2019

Date: 06/05/2022

From :- Joint Secretary  
School Education Department

To :- 1) The DI/S(S.E.), WB (All)  
2) The D.I./S(P.E.), WB (All)

Subj:- Issuing order for designating SPIO & Appellate Authority by all Public Authorities under your jurisdiction & providing the detailed list to this Department

Ref:- This Office previous Memo. No. 1506-SE(RTI)/DS-199/2019 dtd. 05.12.2019 & subsequent reminder under No. 525-SE(RTI)/DS-199/2019 dtd. 11.04.2022 (copies enclosed)

Sir,

With reference to the Memo. Nos. under reference, on the subject captioned above, you are further requested to kindly provide response against compliance of such orders expeditiously by furnishing institution-wise list designating SPIO & Appellate Authority under your jurisdiction in accordance with the provisions of the RTI Act 2005.

It is observed that some of the reports received in this end nominating H.M./T.I.C. as SPIO in contrary to the existing norms set in terms of Order No. 615-SE(Admin.)/10M-67/2017 dtd. 06.05.2019.

Hence, you are requested to instruct all the Public authorities under your jurisdiction to strictly adhere to the norms set in the guidelines under this Department No. 615/SE(Admin.)/10M-67/2017 dtd. 06.05.2019 (copy enclosed) while designating SPIO & Appellate authority in each and every Public Authority (i.e. AHM or Senior-most teacher as SPIO & Principal/H.M./T.I.C. as Appellate Authority in case of Govt./Govt. Sponsored/aided schools (both secondary & HS including DA getting schools) and H.M. as SPIO & Sub Inspector of Sch of concerned circle as Appellate Authority in respect of Govt. Aided Primary Schools).

Let this be treated as extremely urgent.

Encl:- As stated.

Yours faithfully

06/05/2022  
Joint Secretary

School Education Department