

994/CATRA)-SE  
12/03/21

Ph.: (03251) 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution w.e.f. 2015)

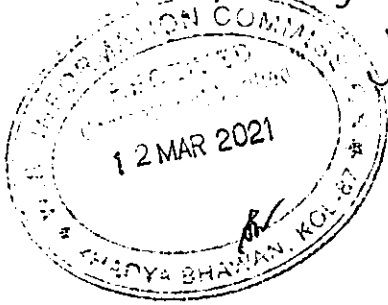
Recognition No. 6505/G(2) Dt. 05.05.1965  
Index No.: K1-132  
H.S. Instn. Code : 113034  
H.S. Recog. No.: GS/PUR/79/2(R) Dt. 27.11.1979  
Disse Code : 19141004003  
E-mail ID : nigamnagamshsadra@gmail.com



P.O. ADRA, DIST.: PURULIA  
PIN : 723121

Memo No. 10/HM-NNS/2021 Dt. 04/03/2021

Headmaster/-Secretary



To

The Law Officer and Joint Registrar,  
WBIC

Khadya Bhavan, Kol. 87

Sub: Compliance report of RTI Act-2005  
Complaint by Smt. Mitali Chattopadhyay.

Respected Sir,

With due respect to inform you that  
replies of query-wise have been sent to  
Smt. Mitali Chattopadhyay through  
Regd. post vide office memo no 19/HM-NNS/20  
dt. 17.06.2020 as per prior direction.  
Same documents are forwarded to your end  
for information and consideration.

Mr. Utpal Ganguli, Husband of Smt. Mitali  
Chattopadhyay, appellant- has been enjoyed  
all financial benefit after retirement on 31-03-2018.  
He disturbed me physically and also mentally  
in my office works by look or by Gook during  
his service period.

However, you are earnestly requested to  
pay attention the matter of compliance report  
and kind co-operation is solicited from  
your end. With regards.

Yours faithfully,

Encls:

Copies are  
enclosed herewith.

Date: 04.03.2021.

Headmaster  
Nigamnagar N.S. High School (H.S.)  
P.O. Adra, Dist. Purulia

2nd Reply

Ph.: (03251) 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution w.e.f. 2015)

Recognition No. 6505/G(2) Dt. 05.05.1965

Index No.: K1-132

H.S. Instn. Code : 113034

H.S. Recog. No.: GS/PUR/79/2(R) Dt. 27.11.1979

Dise Code : 19141004003

E-mail ID : nigamnagarnshsadra@gmail.com



P.O. ADRA, DIST.: PURULIA

PIN : 723121

Headmaster / Secretary

Memo No...12.../HM-NNS/20.....Dt...04/02/2020...

To

Smt. Mitali Chattopadhyay  
w/o Sri Utpal Ganguli, Ex. At. ( Retd. )  
( Nigam nagar, N.S. High School H.S. )  
At Kantaranguni P.O. - Adra  
Dist - Purulia

## Sub :-Compliance of Informations regarding RTI ACT - 2005

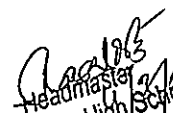
Ref: V.C at D.M. Purulia on 11.03.2020 by WBIC , Kolkata

মাননীয় মহাশয়া,

RTI Act 2005 অনুসারে বিগত 10.04.2018 তারিখের আবেদনের পরিপ্রেক্ষিতে নিম্নলিখিত তথ্য সমূহ বিদ্যালয় প্রশাসনিক ও নিয়মবিধির সাযুজ্য বজায় রেখে আপনাকে সরবরাহ করা হল -

1. এই বিদ্যালয়ের প্রাক্তন সহশিক্ষিক ( বর্তমানে অবসরপ্রাপ্ত ও যথারীতি পেনশেন ভোগী ) শ্রী উৎপল গাঙ্গুলীর Objected Pension File এর Compliance Hard Copy গত 19.03.2018 তারিখ D.I/S(SE) , Purulia এর নিকট জমা করার প্রত্যয়িত কপি ( উক্ত নিদিষ্ট তারিখ আপনার জানার কথা নয় ) ।
  2. উৎপল গাঙ্গুলী দ্বারা 07.02.2018 তারিখে প্রেরিত Mismatched সংক্রান্ত affidavit copies গত 19.03.2018 তারিখ Compliance H.C এর সঙ্গে attachment করে যথারীতি Submission করা হয়েছে । ( Follow up N.B Annexure III )
  3. গত 30.04.2015 / 02.09.2015 এবং 02.09.2016 - এই তিনটি তারিখের "বাংলা বনধ" - জনিত Dies-non সহ যাবতীয় সরকারি Notification/ Memorandum (Finance Deptt., Audit Branch, Nabanna, Govt. of W.B ) বিভিন্ন electronic media মাধ্যমে এবং বিদ্যালয়ের পক্ষ থেকেও সংশ্লিষ্ট শিক্ষক / শিক্ষিকা / শিক্ষাকর্মী সকলেই অবহিত হয়েছেন ।
- অধিকন্তু, উৎপল গাঙ্গুলী মহাশয় স্বতঃপ্রনোদিত হয়ে 30.04.2018 তারিখে বনধের দিন তাঁর অনুপস্থিতির Causes / Prior-intimation বিদ্যালয় প্রধানকে পূর্বেই জানিয়েছিলেন ( dt. 29.04.2015 )
- a) সংশ্লিষ্ট Govt. Circular / Memorandum ( Finance Deptt., Audit Branch, Govt. of W.B ) অনুযায়ী যথারীতি 30.04.2015 তারিখে (Bondh / Strike ) অনুপস্থিতির কারণে ( dies-non ) তাঁরই জ্ঞাতার্থে one day salary for 30.04.2015 প্রশাসনিক কাজের চাপ ও গ্রীষ্মবকাশের জন্য July-2015 বেতন

Cont.... Page 2 ( 1 / 2 )

  
Headmaster  
Nigamnagar N.S. High School (H.S.)  
P.O. - Adra, Dist - Purulia

2nd Reply

2/2  
Ph.: (03251) 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution w.e.f. 2015)

Recognition No. 6505/G(2) Dt. 05.05.1965  
Index No.: K1-132  
H.S. Instn. Code : 113034  
H.S. Recog. No.: GS/PUR/79/2(R) Dt. 27.11.1979  
Dise Code : 19141004003  
E-mail ID : nigamnagarnshsadra@gmail.com



P.O. ADRA, DIST.: PURULIA  
PIN : 723121

Headmaster / Secretary

Memo No. 10/HM-NNS/20.21/Dt. 04/03/2021

b) সংশ্লিষ্ট Govt. Circular / Memorandum অনুযায়ী 02.09.2015 এবং 02.09.2016 তারিখ দুইটিতেও বাংলা বন্ধে অনুপস্থিতির কারণে (Dies-non) তাঁরই declaration দ্বারা (12.07.2018) "two days salary" তাঁর pension Gratuity থেকে as per rule, deduction করা হয়েছে যাহা e-ppo -তে উল্লেখিত।

( Ref. e-PPO No. 12021420180146 , Memo No. Sec/ PUR / 18(F) 10798 dt. 22.10.2018 )

( copy enclosed )

4. DOA, Purulia Dist. কর্তৃক প্রেরিত ছুটি সংক্রান্ত Objection ( dt. 05.01.2018 ) এর বিষয়টি সহশিক্ষক শ্রী উৎপল গাঙ্গুলী মহাশয়কে যথাসময়ে অবহিত করা হয়। তাঁর দ্বারা উপভোগ করা 37 days M.L ( Period : 02.04.1987 to 01.04.1989 at additional post in H.S Section due to shifting from secondary section without approval from DI/S, SE Purulia ) - advance ML রূপে Post Approval এর জন্য তাঁরই আবেদনের ভিত্তিতে প্রয়োজনীয় নথিপত্রাদি ( M.C Resoln. সহ ) গত 14.03.2018 তারিখে President ( WBBSE , Saltlake ,Kolkata ) এর নিকট জমা করা এবং approved copy নেওয়ার জন্য authorisation letter সহ তাঁকেই deputed করা হয়েছিল। ( Copy enclosed )

5. শ্রী উৎপল গাঙ্গুলী সহ অপর ০৭ ( সাত ) জন সহশিক্ষকের P.F Withdrawal সংক্রান্ত যাবতীয় documents যথাসময়ে DI/S(SE), Purulia এর নিকট জমা দেওয়া এবং বিলম্বিতহেতু পরবর্তী ক্ষেত্রে Reminder পাঠানো হয়েছিল।

( Ref. memo no. 87/HM-NNS / 18 dt. 25.08.2018 , Copy enclosed

পরিশেষে জানাই, আবেদনের ভিত্তিতে উপরোক্ত তথ্যসমূহের যথাসাধ্য Photocopy আপনাকে সরবরাহ করা হল। পরবর্তীক্ষেত্রে অতিরিক্ত Photocopy প্রয়োজন হলে কপির সংখ্যা অনুযায়ী ( বর্তমান কপি সহ ) কপি প্রতিমূল্য ০২/- (Rs.2.00) হিসাবে মোট মূল্য 'bearer cheque'/ Bank Draft মারফৎ আবেদন করলে সাধ্যমতো সরবরাহ করা হবে।

ধন্যবাদসহ

Date :- 04/03/2021

Encl- as stated

(সুকুমার চক্রবর্তী, Sukumar Chakraborty)

প্রধান শিক্ষক

নিগম নগর এন. এস. উ: মা: বিদ্যালয়

আদরা, পুরুলিয়া

Copy forwarded for information to-

1. WBIC, Kolkata
2. D.I of Schools ( SE ) Purulia

Headmaster  
Nigamnagar N.S. High School  
P.O. Adra Dist. Purulia  
Page 2 / 2

1st Reply

2/1

Ph.: (03251) 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution w.e.f. 2015)

Recognition No. 6505/G(2) Dt. 05.05.1965

Index No.: K1-132

H.S. Instn. Code : 113034

H.S. Recog. No.: GS/PUR/79/2(R) Dt. 27.11.1979

Dise Code : 19141004003

E-mail ID : nigamnagarnshsadra@gmail.com



P.O. ADRA, DIST.: PURULIA  
PIN : 723121

Headmaster / Secretary

Memo No...19.../HM-NNS/2020.Dt...17.16.2020.....

To

Smt. Mitali Chattopadhyay  
w/o Sri Utpal Ganguli, Ex. At. ( Retd. )  
( Nigam nagar, N.S. High School H.S. )  
At Kantaranguni P.O. - Adra  
Dist - Purulia

**Sub :-Compliance of Informations regarding RTI ACT - 2005**

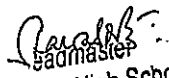
**Ref: V.C at D.M. Purulia on 11.03.2020 by WBIC, Kolkata**

মাননীয় মহাশয়া,

RTI Act 2005 অনুসারে বিগত 10.04.2018 তারিখের আবেদনের পরিপ্রেক্ষিতে নিম্নলিখিত তথ্য সমূহ বিদ্যালয় প্রশাসনিক ও নিয়মবিধির সাযুজ্য বজায় রেখে আপনাকে সরবরাহ করা হল -

1. এই বিদ্যালয়ের প্রাক্তন সহশিক্ষিক ( বর্তমানে অবসরপ্রাপ্ত ও যথারীতি পেনশেন ভোগী ) শ্রী উৎপল গাঙ্গুলীর Objected Pension File এর Compliance Hard Copy গত 19.03.2018 তারিখ D.I/S(SE) , Purulia এর নিকট জমা করার প্রত্যয়িত কপি ( উক্ত নির্দিষ্ট তারিখ আপনার জানার কথা নয় ) ।
  2. উৎপল গাঙ্গুলী দ্বারা 07.02.2018 তারিখে প্রেরিত Mismatched সংক্রান্ত affidavit copies গত 19.03.2018 তারিখ Compliance H.C এর সঙ্গে attachment করে যথারীতি Submission করা হয়েছে । ( Follow up N.B Annexure III )
  3. গত 30.04.2015 / 02.09.2015 এবং 02.09.2016 - এই তিনটি তারিখের "বাংলা বন্ধ" - জনিত Dies-non সহ যাবতীয় সরকারি Notification/ Memorendum (Finance Deptt., Audit Branch, Nabanna, Govt. of W.B ) বিভিন্ন electronic media মাধ্যমে এবং বিদ্যালয়ের পক্ষ থেকেও সংশ্লিষ্ট শিক্ষক / শিক্ষিকা / শিক্ষাকর্মী সকলেই অবহিত হয়েছেন ।
- অধিকন্তু, উৎপল গাঙ্গুলী মহাশয় স্বতঃপ্রনোদিত হয়ে 30.04.2018 তারিখে বন্ধের দিন তাঁর অনুপস্থিতির Causes / Prior-intimation বিদ্যালয় প্রধানকে পূর্বেই জানিয়েছিলেন ( dt. 29.04.2015 )
- a) সংশ্লিষ্ট Govt. Circular / Memorandum ( Finance Deptt., Audit Branch, Govt. of W.B ) অনুযায়ী যথারীতি 30.04.2015 তারিখে (Bondh / Strike ) অনুপস্থিতির কারণে ( dies-non ) তাঁরই জাতার্থে one day salary for 30.04.2015 প্রশাসনিক কাজের চাপ ও গ্রীষ্মবকাশের জন্য July-2015 বেতন

Cont.... Page 2 ( 1 / 2 )

  
Headmaster  
Nigamnagar N.S. High School (H.S.)  
P.O. Adra, Purulia

*1st Reply*

*2/2*

Ph.: (03251) 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution w.e.f. 2015)

Recognition No. 6505/G(2) Dt. 05.05.1965  
Index No.: K1-132  
H.S. Instn. Code : 113034  
H.S. Recog. No.: GS/PUR/79/2(R) Dt. 27.11.1979  
Dise Code : 19141004003  
E-mail ID : nigamnagarnshsadra@gmail.com



P.O. ADRA, DIST.: PURULIA  
PIN : 723121

Headmaster / Secretary

Memo No...../HM-NNS/20.....Dt.....

b) সংশ্লিষ্ট Govt. Circular / Memorandum অনুযায়ী 02.09.2015 এবং 02.09.2016 তারিখ দুইটিতেও বাংলা বন্ধে অনুপস্থিতির কারণে (Dies-non) তাঁরই declaration দ্বারা (12.07.2018) "two days salary" তাঁর pension Gratuity থেকে as per rule, deduction করা হয়েছে যাহা e-ppo -তে উল্লেখিত।

( Ref. e-PPO No. 12021420180146 , Memo No. Sec/ PUR / 18(F) 10798 dt. 22.10.2018 )

( copy enclosed )

4. DOA, Purulia Dist. কর্তৃক প্রেরিত ছুটি সংক্রান্ত Objection ( dt. 05.01.2018 ) এর বিষয়টি সহশিক্ষক শ্রী উৎপল গাঙ্গুলী মহাশয়কে যথাসময়ে অবহিত করা হয়। তাঁর দ্বারা উপভোগ করা 37 days M.L ( Period : 02.04.1987 to 01.04.1989 at additional post in H.S Section due to shifting from secondary section without approval from DI/S, SE Purulia ) - advance ML রূপে Post Approval এর জন্য তাঁরই আবেদনের ভিত্তিতে প্রয়োজনীয় নথিপত্রাদি ( M.C Resoln. সহ ) গত 14.03.2018 তারিখে President ( WBBSE , Saltlake ,Kolkata ) এর নিকট জমা করা এবং approved copy নেওয়ার জন্য authorisation letter সহ তাঁকেই deputed করা হয়েছিল। ( Copy enclosed )

5. শ্রী উৎপল গাঙ্গুলী সহ অপর ০৭ ( সাত ) জন সহশিক্ষকের P.F Withdrawal সংক্রান্ত যাবতীয় documents যথাসময়ে DI/S(SE), Purulia এর নিকট জমা দেওয়া এবং বিলাহিতহেতু পরবর্তী ক্ষেত্রে Reminder পাঠানো হয়েছিল।

( Ref. memo no. 87/HM-NNS / 18 dt. 25.08.2018 , Copy enclosed

পরিশেষে জানাই, আবেদনের ভিত্তিতে উপরোক্ত তথ্যসমূহের যথাসাধ্য Photocopy আপনাকে সরবরাহ করা হল। পরবর্তীক্ষেত্রে অতিরিক্ত Photocopy প্রয়োজন হলে কপির সংখ্যা অনুযায়ী ( বর্তমান কপি সহ ) কপি প্রতিমূল্য ০২/- (Rs.2.00) হিসাবে মোট মূল্য 'bearer cheque'/ Bank Draft মারফৎ আবেদন করলে সাধ্যমতো সরবরাহ করা হবে।

ধন্যবাদসহ

Date :- 17.6.2020

Encl- as stated

(সুকুমার চক্রবর্তী, Sukumar Chakraborty)

প্রধান শিক্ষক 17.6.2020.

নিগম নগর এন. এস. উ: মা: বিদ্যালয়

আদরা, পুরুলিয়া

Headmaster

Nigamnagar N.S High School (H.S.)

P.O -Adra, Dist -Purulia

Copy forwarded for information to-

1. WBIC, Kolkata

2. D.I of Schools ( SE ) Purulia

1

Ph.:- 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution)

Index No.: K1 - 132  
H.S. Instr. Code : 113034



P.O. – ADRA, DIST.: PURULIA  
PIN : 723121

Memo No. : 45/HM-NNS/18

Date : 19/03/18

Headmaster / Secretary

To,  
The D.I. of Schools(SE), Purulia.  
AT & P.O.- Dulmi - Nadiha  
Dist.- Purulia.

*file*  
Subject : Submission of e-pension in favour of Sri Utpal Ganguli, A.T.

Sir,

I am submitting the Pension file along with original service book and relating to relevant documents in favour of Sri Utpal Ganguli, A.T. after compliance of objection raised by D.O.A., dated 05/01/2018 accordingly.

Your co-operation is solicited in this regard.

Thanking you,

Yours faithfully

*(Signature)*  
(Sakumar Chakraborty)

Headmaster

Date: 19.03.2018

Encl :

As stated.

ANNEXURE

TO BE USED BY HEAD OF THE INSTITUTION SECONDARY EDUCATION

Pension papers of Secondary Education received from Applicant have been duly checked. Observations are appended below:-

Sl.No	Description	Action
1	Whether Comprehensive Form Part-A has been duly filled up and submitted	YES
2	Whether Comprehensive Form Part-B has been duly filled up and submitted	YES
3	Whether Nomination for DCRG (a. List of family members certified by competent authority, if applicable) has been duly filled up and submitted	YES
4	Whether Nomination for LTA Pension (legal heir certificate from competent authority, if applicable) has been duly filled up and submitted	YES
5	Whether three sets of specimen signature duly attested by Gr-A/ erstwhile Gazetted Officer have been submitted	YES
6	Whether three copies Single/ Joint Photographs duly attested by Gr-A Officer/ Headmaster/ Headmistress of the Institution have been submitted	YES
7	Whether any departmental proceeding/ court case is pending/ disposed off against the employee	Not Applicable
8	Whether invalidation Certificate from the competent authority/ Death certificate/ M C Resolution in support of retiring pension/Govt. order relating to any special case like disappearance etc. has been furnished	Not Applicable
9	Special Comments, if any	NO

Submitted to the Head of the Institution Secondary Education Secondary Education for doing the needful

Signature of the operator

The case is forwarded herewith to the District Inspector of Schools Secondary Education PURULIA

Signature of the District Inspector of Schools Secondary Education

NIGAMNAGAR H.S. HIGH SCHOOL (H.G.)  
Mark No. HMF/Pa/1000/2018 Date: 20.05.2018

Authenticated and secured through DSC/OTP by SUKUMAR CHAKRABORTY, Designation: Head of the Institution Secondary Education e-Submitted Date: 20.05.2018  
 Headmaster  
 Nigamnagar H.S. High School  
 Adra, Purulia

ANNEXURE-III

TO BE USED IN THE OFFICE OF THE DIRECTORATE OF ACCOUNT, SCHOOL EDUCATION DEPARTMENT, DISTRICT OFFICES

APPLICATION NO. 12021700423

Pension papers of Sri UTPAL GANGULI Received from District Inspector of Schools Secondary Education vide his office have been duly checked observations after audit are appended below -

Sl No	Description	Action
1	Original Option Form/ Forms in terms of Para-3 of G O No. 136 Edn(B) dated 15/05/1985 as amended hereafter has been annexed to Pension Papers and found correct	YES
2	Original Options to various pay revisions & IPF Statements duly countersigned as applicable have been submitted and found correct after proper verification	YES
3	Improvement of qualification/ Change in the scale of pay have been verified w.r.t. Order of the D/S or other superior authority read with relevant G Os in respect of the employee concerned and found correct	NO
4	Pay and allowances from the date of entry into service to the last date of service have been drawn as per existing government orders	YES
5	Qualifying Service as claimed has been checked and verified w.r.t. Leave account break-in service and other documents and the same may be admitted towards pensionary benefits	NO
6	Date of birth and Qualifications as recorded in Service Book & Pension Application have been verified and found correct	YES
7	Employer's share of C.P.F. including interest thereon has been correctly calculated and refunded to Govt. accounts and challan refunding the same in appropriate Head of Account has been annexed to the Pension papers. Details of Employer's Share of C.P.F. including Refund have been recorded in Service book	NO
8	Service Verification Certificate has been recorded in Service Book and Part-C of the Pension application	YES
9	Last pay shown in Part-D (Pay certificate) tallies with the last pay recorded in the Part-E (Pay Statement)	YES
10	No Liability/ Liability Certificate has been issued by the appropriate authority	YES
11	Application for Commutation of Pension in Part-B has been verified and found correct, may be admitted	YES
12	Provisional Pension/ Gratuity has been sanctioned and supported by copy of Sanction Order/ Appropriate Disbursement Certificate has been given in the Part-E	NA
13	Invalidation Certificate from the competent authority/ Death certificate/ M.C. Resolution in support of retiring pension/Govt. order relating to any special case like disappearance etc. has been furnished	NA
14	Employment of the claimant in death case/ LTA case has been verified w.r.t. Nominations executed by the deceased employee and found correct	NA
15	Special Comments, if any	YES

1. Memo No. 248 dated 21/2/97 of the D/S (SE), Purulia and Memo No. 16-SC/HS dated 14/2/86 of D/S, WB please be furnished

1. Service details in part-C should be filed up properly  
 2. If it appears from Leave Account that the incumbent concerned enjoyed advance leave for the year 1982-85 and 1986-89 it should either be treated as EOL or be furnished Board's Permission. As the incumbent was on Additional Post for the period from 2-1/87 to 1-4/89 he is not eligible to enjoy any kind of leave except CL (vide no. 5-43 dated 9/6/07)

1. Year-wise Statement please be countersigned by the PSA

1. Incumbent should apply in the name as mentioned in Approval and other testimonial  
 2. Affidavit regarding mismatched in name and surname please be furnished  
 3. Acquittance Roll for the month of 4/15, 9/15, 9/16 please be furnished

Submitted to the Assistant/Deputy/Joint Director of Accounts for doing the needful

*[Signature]*  
 Date of the Operator

Checked by ADAPUR3

*[Signature]*  
 Director of A/c's, Purulia





(5)

ANNEXURE-III

TO BE USED IN THE OFFICE OF THE DIRECTORATE OF ACCOUNT, SCHOOL EDUCATION  
DEPARTMENT, DISTRICT OFFICES

APPLICATION NO.12021700423

Pension papers of Sri.UTPAL GANGULI Received from District Inspector of Schools Secondary Education vide his office have been duly checked. Observations after audit are appended below:-

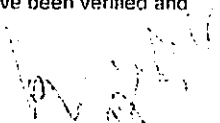
Sl No	Description	Action
1	Original Option Form/ Forms in terms of Para-3 of G O No. 136 Edn(B) dated 15.05.1985 as amended thereafter has been annexed to Pension Papers and found correct	YES
2	Original Options to various pay revisions & IPF Statements duly countersigned as applicable have been submitted and found correct after proper verification	YES
3	Improvement of qualification/ Change in the scale of pay have been verified w r t Order of the D I S/ or other superior authority read with relevant G Os in respect of the employee concerned and found correct	YES
4	Pay and allowances from the date of entry into service to the last date of service have been drawn as per existing government orders	YES
5	Qualifying Service as claimed has been checked and verified w.r.t Leave account, break-in-service and other documents and the same may be admitted towards pensionary benefits.	NO 1. Service details in part-C should be filled up properly 2. It appears from Leave Account that the incumbent concerned enjoyed advance leave for the year 1982-85 and 1986-89. It should either be treated as EOL or be furnished Board's Permission. As the incumbent was on Additional Post for the period from 2/4/87 to 1/4/89, he is not eligible to enjoy any kind of leave except CL (vide no S/435 dated 6/6/01).
6	Date of Birth and Qualifications as recorded in Service Book & Pension Application have been verified and found correct	YES
7	Employer's share of C.P.F including interest thereon has been correctly calculated and refunded to Govt accounts and challan refunding the same in appropriate Head of Account has been annexed to the Pension papers. Details of Employer's Share of C.P.F including Refund have been recorded in Service book	YES
8	Service Verification Certificate has been recorded in Service Book and Part-C of the Pension application.	YES
9	Last pay shown in Part D (Pay certificate) tallies with the last pay recorded in the Part E (Pay Statement)	YES
10	No Liability/ Liability Certificate has been issued by the appropriate authority	YES
11	Application for Commutation of Pension in Part-B has been verified and found correct, may be admitted	YES
12	Provisional Pension, Gratuity has been sanctioned and supported by copy of Sanction Order. Appropriate Disbursement Certificate has been given in the Part-E	N A
13	Invalidation Certificate from the competent authority/ Death certificate/ M.C Resolution in support of retiring pension/ Govt order relating to any special case like disappearance etc. has been furnished	N A
14	Entitlement of the claimant in death case/ LTA case has been verified w r t Nominations executed by the deceased employee and found correct	N A
15	Special Comments, if any	YES 1. Incumbent should apply in the name as mentioned in Approval and other testimonial. 2. Affidavit regarding mismatched in name and surname please be furnished. 3. Acquittance Roll for the month of 4/15, 9/15, 9/16 please be furnished.

Submitted to the Assistant /Deputy/Joint Director of Accounts for doing the needful

Signature of the Operator 

Certified that pay and service of Sri UTPAL GANGULI Assistant Teacher NIGAMNAGAR N.S. HIGH SCHOOL (H.S.) have been verified and

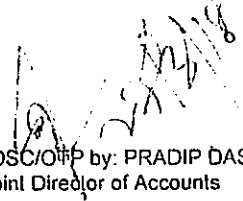
Generated by ADAPUR3

  
Asstt. Director of A/c.  
Purulla

6

In order as per return memo and returned to District Inspector of Schools Secondary Education for rectification.  
of Net Qualifying Service: 37Y 3M 0D

Signature of the District Inspector of Schools Secondary Education PURULIA  
Memo No SEC/PUR/18/R/0102. Date: 27-03-2018



Authenticated and secured through DSC/OTP by: PRADIP DAS, Designation  
Assistant/Deputy/Joint Director of Accounts  
e-Submission Date: 27-03-2018

R-1 (3)

(7)

**NIGAMINAGR N.S. HIGH SCHOOL (H.S.)**

**ADRA, PURULLA**

The following assistant teachers of this School are hereby informed that one day Salary has been deducted due to absence on 30/04/2015 for Bandh / Strike in terms of Memo No. 3402 - F(P) dated 28/04/2015 and Finance Dept. Memorandum No. 20/3 - F(P) dated 06/03/2012.

Statement of the requisition bill for the month of July-2015 including the concerned deduction on 30/04/2015

NAME	Basic	D.A.	H.R.A.	M.A.	GROSS	G.P.F.	P.TAX	I.TAX	NET	Signature of the Incumbent
UTPAL GANGULI	31342	20372	2843	300	54857	2000	200	2000	50657	<i>[Signature]</i>
KOUSIK DUTTA	24820	16133	2927	300	44180	2000	200	1000	40980	Labour in Bandh
KRIPASINDHU MANDAL	17921	11649	2688	300	32558	2000	150	0	30408	Inspector of school

Thanking you,

Yours faithfully,

Ref. Memo NO. 17 537 (70) / Estt. Dt. 06.05.2015  
District Magistrate, Purullia.  
2) 405 (550) dt. 08.05.2015  
D. I. of schools (SE), Purullia.

Signature of the Headmaster  
*[Signature]*

Headmaster  
Nigaminagar N.S. High School (H.S.)  
Adra, Purullia

Copy to -

- ✓ 1. Utpal Ganguli (A.T.)
- ✓ 2. Kousik Dutta (A.T.)
- ✓ 3. Kripasindhu Mandal (A.T.)

*[Handwritten Signature]*  
Assistant Secretary  
Nigaminagar N.S. High School (H.S.)  
Adra, Purullia  
19/9/15

R-1 (3)

10/3/12  
10/3/12

12/3/12

10/3/12  
H. Issue notices  
8  
9/3/12

Government of West Bengal  
Finance Department  
Audit Branch  
Writers' Buildings, Kolkata-700001.

No. 2013-P(P)

Dated: 06-03-2013

MEMORANDUM

In Circular No. 283(60)-PS dated 21.02.2012 of the Home (Political) Department, Government of West Bengal, it was directed that all State Government Offices would remain open on 28.02.2012 and all Government employees should report for duty. It was also mentioned therein that no leave would be granted to any Government employee on that date. In spite of the above Circular it has been noticed that some employees did not attend office on that day.

So, the question of treatment of absence of employees on 28.02.2012 has accordingly been considered by the Government. After careful consideration of the entire matter, the Governor has been pleased to decide as follows:

Head of offices will issue Show Cause notice to the concerned employee who was absent on 28.02.2012 asking him to explain why action would not be taken against him for such unauthorized absence in violation of Circular No. 283(60)-PS dt. 21.02.2012. After receipt of reply, action may be taken in the following manner:

- 1) Leave due and admissible may be granted on production of documentary evidence in the following cases:-
  - a) Hospitalisation of the employee.
  - b) Bereavement in the family.
  - c) Severe illness and absence continuing from before.
  - d) Employees who had been on leave continuing from before. If such leave was sanctioned prior to issue of the above Circular.
  - e) Compelling reasons of similar nature, where the employee could not report for duty for circumstances beyond his control. (Specific reasons with documentary proof will have to be furnished in each such case.)

It is mentioned here that dislocation of traffic will not be a reason for granting leave as traffic remained normal on that day.
- 2) Where the absence is not covered by any of the above mentioned reasons, the same will be treated as dies non and no salary will be admissible for that day. However, this will not affect past service of the concerned employee.
- 3) Those who do not respond to the show-cause notice will be liable for disciplinary action.
- 4) All actions in terms of this order should be completed by 31<sup>st</sup> March, 2012.

absent from normal duty

Handwritten signature/initials

Sd/- H.K. Dwivedi  
Secretary  
Finance Department

# Nigamnagar N. S. High School (H. S.)

(Govt. Sponsored Institution)

Index No.:K1 - 132  
H.S. Instn. Code.-113034



P.O. : ADRA, Dist. : PURULIA  
Pin. : 723121

Memo No. :.....

Date.....

Headmaster / Secretary

To,  
Sri Rumpa Dutta (Clerk)

## Sub :- Show Cause Notice

Ref. No. - 6535-F(P) Dated 01.09.2015 (Memorandum No.) Finance Deptt. (Audit Branch)  
Govt. Of West Bengal.

Sir / Madam,

The undersigned has to inform you to show the appropriate cause of absence on 02.09.2015 (Tuesday), though the Govt. Circular has been notified earlier in wide.

You are further requested to please explain why action would not be taken against you for such unauthorised absence on that day in violation of Memorandum No. 6501-F(P) Dated 31.08.2015 and also Memorandum No. 6535-F(P) Dated 01.09.2015 accordingly. Reply within 03 (Three) days from the date of receipt of this notice.

With thanks.

Yours faithfully,

  
(Headmaster)

Nigamnagar N.S. High School (H.S.)  
Adra, Purulia

Place - Adra

Date - 07.09.2015

Copy forwarded to the concerned authority.

Please see overleaf.

To  
All staff  
Pl. of 01/09/15  
31/09/15

10

GOVERNMENT OF WEST BENGAL  
FINANCE DEPARTMENT  
AUDIT BRANCH

No. 6501 -F(P)

Dated: 31-08-2015

MEMORANDUM

In view of call given by different Trade Unions for bandh/strike all over the country on the 2nd September, 2015, it has been decided that all State Government offices including those provided with Grants-In-Aid by the State Government would remain open and all the employees should report for duty on that date. It has also been decided that no leave would be granted to any employee on the said date.

Now, the Governor has been pleased to decide that absence of employees on that date will be treated as *dies non* and no salary will be admissible unless such absence is covered by the grounds as mentioned in Finance Department Memorandum No.2013-F(P) dt. 06.03.2012. All concerned Heads of Offices will take action accordingly following the procedure as mentioned in above memorandum.

All actions in terms of this order should be completed by 30<sup>th</sup> September, 2015 and compliance report on action taken should be sent to this department.

Sd/- H.K. Dwivedi  
Principal Secretary to the  
Government of West Bengal

No. 6501/1(300)-F(P)

Dated: 31-08-2015

Copy forwarded for information and necessary action to:

- 1) The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700 001.
- 2) The Addl.Chief Secretary/ Principal Secretary/ Secretary, \_\_\_\_\_  
Department, Government of West Bengal.
- 3) The Divisional Commissioner, \_\_\_\_\_  
Division.
- 4) The District Magistrate/District Judge, \_\_\_\_\_
- 5) The Superintendent of Police, \_\_\_\_\_
- 6) The Supdt. Engineer, \_\_\_\_\_
- 7) The Sub-Divisional Officer, \_\_\_\_\_
- 8) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700 012.
- 9) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata-700 073.
- 10) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, I.B. Market, 1<sup>st</sup> Floor, Salt Lake, Sector-III, Kolkata-700 106.
- 11) The Deputy Secretary, Finance Department, Accounts Branch, Nabanna, Mandirtala, Howrah-711 102.
- 12) The Treasury Officer, \_\_\_\_\_
- 13) The Principal Accounts Officer, & Ex-Officio Joint Secretary, Finance (Budget) Department, for uploading this Notification in the Finance Department Website.
- 14) All Special Secretary / Joint Secretary / Deputy Secretary / Assistant Secretary/ OSD/ Registrar of this Department.

OSD & E.O. Joint Secretary to the  
Government of West Bengal

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution)

Index No.: K1 - 132  
H.S. Instr. Code.- 113034



P.O.- ADRA, DIST.: PURULIA  
Pin : 723121

Memo No. : 32/AM/16.....

Date : 10/9/16.....

Headmaster / Secretary

To

Sri Utpal Ganguly, A. T.  
Nigamnagar N. S. High school (H.S.)  
P.O. - Adra Dist - Purulia.

Sub: Clarification of absence on Bandh/  
Strike day i.e. 02.9.2016.

Ref: D.S.E. (GOVT of WB) Memo ND. 995-SC/APT. dt. 31-8-16

Sir,

Under signed has to inform that you were absent on 02.09.2016 i.e. Bandh/  
Strike day in duty.

So you are requested to clarify the cause of absence on the said date within 03 (three) days and to explain why action would not be taken against you for such unauthorised absence. your Co-operation is solicited in this regard.

Thanking you,

Yours faithfully,

*(Signature)*

Headmaster  
Nigamnagar N.S. High School (H.S.)  
Adra, Purulia

Enclosed Memo of -

- 1) D.S.E. (GOVT. of W.B.) Memo ND. 995-SC/APT dt. 31-8-16
- 2) Finance Deptt. (GOVT. of W.B.), Audit Branch  
HA 98 - F(P) Dt. 26/08/2016
- 3) D.S.E. (GOVT. of W.B.) Memo ND. 1644 (54) - ES/Admn/10M-126/15 dt. 30.8.16.



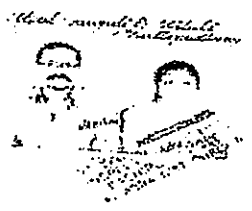
12



OFFICE OF THE DIRECTOR OF PENSION, PROVIDENT FUND AND GROUP INSURANCE  
 FINANCE DEPARTMENT, GOVERNMENT OF WEST BENGAL  
 PURTA BHAVAN, 2nd FLOOR, SALT LAKE, KOLKATA-700 091  
 e-Pension Payment Order

TO,  
 TREASURY OFFICER, RAGHUNATHPUR  
 TREASURY CODE :PUB

APPL NO: 12021700423, PPO NO: 12021420180146, ROPA: 2009  
 MEMO NO: SEC/PUR/18/F/0798, DATE: 22-Oct-2018  
 HEAD OF A/C: 207101103001V04



A. SERVICE PENSION AND/OR DEATH/RETIRING GRATUITY  
 NAME: UTPAL GANGULI, DOB: 07-Mar-1958, LAST PAY Rs. 24380  
 QUALIFYING SERVICE: 33(Y Y)0(M M)0(O D), DOR: 31-Mar-2018  
 ADDRESS: KANTARANGUNI, ADRA, NA, PURULIA, West Bengal, 723121  
 PENSION SANCTIONING AUTHORITY: D.I.S. SEC. EDN. PURULIA  
 Option to CORB scheme: PENSION INCLUDING FAMILY PENSION CUM GRATUITY  
 WHETHER PROVISIONAL PENSION IS RUNNING: NO

A) PENSION AMOUNT Rs. 17190 (Seventeen Thousand One Hundred Ninety only) WEF: 01-Apr-2018 Uplo:  
 GROSS RETIRING GRATUITY Rs. 600000 (Six Lac only)

DEDUCTION ON ACCOUNT OF	RECOVERY HEAD OF A/C	AMOUNT
DEDUCTION DUE TO SALARY OVERDRAWAL	15-2272-02-911-NP-001-V-70-01	4043

NET RETIRING GRATUITY Rs. 595957 (Five Lac Ninety-Five Thousand Nine Hundred Fifty-Seven only)  
 IN CASE DEDUCTIONS > GROSS RETIRING GRATUITY, AMOUNT TO BE DEDUCTED FROM PENSION/FP/RELIEF Rs. 0 (NIL)

B. FAMILY PENSION (EFFECTIVE FROM DATE FOLLOWING THE DATE OF DEATH OF INCUMBENT)

SL. NO.	NAME	DOB	SHARE	RELATION
1	MITALI CHATTOPADHYAY	31-Dec-1964	-	WIFE

A) E.F.P Rs. 17190 (Seventeen Thousand One Hundred Ninety only) Uplo: 06-Mar-2025  
 A) N.F.P Rs. 10314 (Ten Thousand Three Hundred Fourteen only) From: 07-Mar-2025 To: NIL

C. COMMUTED VALUE OF PENSION-PAYABLE AFTER FIRST PAYMENT OF PENSION  
 (C.1). AMOUNT COMMUTED Rs. 6876 (Six Thousand Eight Hundred Seventy-Six only)  
 (C.2). AGE ON NEXT BIRTHDAY: 61Y  
 (C.3). PAYABLE C.V.P AMOUNT: Rs. 676103 (Six Lac Seventy-Six Thousand One Hundred Three only)  
 (C.4). REDUCED AMOUNT OF PENSION PER MONTH: Rs. 10314 (Ten Thousand Three Hundred Fourteen only)

D. NOMINATION

SL.	NAME	SHARE	RELATION	ADULT/MINOR
1	MITALI CHATTOPADHYAY	100%	WIFE	ADULT

DEATH - CUM - RETIRING GRATUITY PAYABLE TO

NAME	SHARE	RELATION	ADULT / MINOR
UTPAL GANGULI	100%	SELF	ADULT

E. PENSION/ CONSOLIDATION OF PENSION / FAMILY PENSION AS APPLICABLE

PENSION				ENHANCE FAMILY PENSION				NORMAL FAMILY PENSION			
ROPA	AMOUNT	FROM	TO	ROPA	AMOUNT	FROM	TO	ROPA	AMOUNT	FROM	TO
2009	17190	01-Apr-2018	-	2009	17190	-	06-Mar-2025	2009	10314	07-Mar-2025	-

Attested  
 Headmaster 11.3.2020  
 Nigamnagar N.S High School (H.S.)  
 PO - Adra, Dist - Purulia

Utpal Ganguli  
 11/03/2020

INSTRUCTIONS

As per Memo No.102-SE(B) dated 15.06.1998 of School Education Department, Government of West Bengal, relief on old pension/family pension payable as per table-C up to 31.03.1996, thereafter as per state government pensioners/family pensioners. As per Education Department's Memo No.676-SE(B) dated 14.12.2001 consolidation of pension will be done by the Treasury Officer concerned.

Reduced amount of pension is effective from the date of payment of C.V.P. or on expiry of three months from the date of issue of P.P.O. along with C.V.P. whichever is earlier.

Relief Payable on Pension/Family Pension:

- i) Non-Government aided/ sponsored educational Institutions' employees/ family pensioners-As per Government Orders issued from time to time.
- ii) Pensioners under Panchayat bodies-
  - a. Pension authorized under Govt. Order No. 1/VIII/Panchayat/2P-2/98 dt. 07.01.90 read with No. 2466/VIII/Panch/2P-2/98 dt. 19.11.91.
  - b. From 01.01.86 or From date of Commencement of Pension as per Department Of Panchayat's Order No.3/VIII/PANCH/2P-2/98 DT. 01.01.90 and similar Govt. Orders issued from time to time from Panchayat and Rural Dev. Department.
- iii) Pension of Municipalities/Corporations/Notified Areas-Relief on Pension as per Govt. Order No. 377/C-9/M 20-5/90 dt. 13.11.93 (where it is admissible) of Municipal Affairs Department and other subsequent Govt. Orders issued from time to time by Municipal

1. Authorities who can sign Life Certificates:

Officer-RBI/Public Sector Bank, Gr. A Officer of State Govt., Gazetted Officer of Central Govt., Registrar/Sub-Register, Police Officer not below the rank of S.I., Post Master, Deput. Sub-Postmaster, Inspector of P.O., A.I./S.I. of Schools, MLA, MP, Chairman, Municipal Corporation etc. (Rule 4.171 of WBTR 2005)

2. Period of submission of Life Certificate:

Life Certificate should be submitted within November each year otherwise pension/family pension will be withheld from December onwards. (for details please see Rule 4.171 of WBTR 2005)

3. In case of death of the pensioner/ family pensioner:

The fact shall immediately be intimated to Treasury Officer/ Pension Disbursing Officer/ Bank/ Chairman.

4. The Pensioner/Family Pensioner may intimate his/her PAN No. to the Treasury Officer/Pension Disbursing Officer.

5. In terms of Memo No. 27-SE(B)/1- 13/08 dt. 02.02.2009, permission is accorded for credit of Pension/Family Pension to a joint account operated by the Pensioner/ Family Pensioner in addition to existing practice.

Deduction on Account of C.P.F. - includes addl. Interest @ 5% per annum.

Family Pension -In case of more than one wife family pension is payable in equal share. After death of one, her share will be ceased.

Enhanced Family Pension (EPF)- Enhanced Family Pension up to a period of 7 years or 57 years of age of the incumbent (vide G.O. No. 28-SE(B) dt. 02.02.2009), whichever is earlier.

\* For Municipality/Corporation/Notified Areas Authority (up to a period of 5 years of 65 years of age of the incumbent whichever is earlier)

NORMAL FAMILY PENSION (N.F.P.)- Normal Family Pension (till death or remarriage whichever is earlier of Family Pensioner)

1. \*The age limit for both son and daughter has been enhanced up to 25 years (Previously 18 years for son and 21 years of daughter or marriage whichever is earlier for daughter) subject to conditions e.g. Marriage of unmarried daughter in terms of G.O. No. 324-SE(B) dt. 05.09.2005.

\*\*For Municipalities/Corporations: The age limit for Family Pension of Minor son until he attains the age of 18 years and for unmarried daughter until she attains the age of 21 years or marriage whichever is earlier in terms of 472/MA/C/C-4/1A-9/97 dt. 20/08/2003.

2. \*In terms of 39-SE(B) Dt. 10.01.08 divorced/widowed daughter of teaching and non-teaching employees shall be eligible for family pension beyond 25 years of age till their remarriage/death subject to fulfillment of certain conditions. In that case a fresh sanction of family pension and issue of fresh P.P.O. will be required.

3. \*In terms of 95-SE(B)/1M- 112/2008 dt. 13.04.2010 un-marrned daughter of teaching and non-teaching employees shall be eligible for family pension beyond 25 years of age till their marriage/death subject to fulfillment of certain conditions. In that case a fresh sanction of family pension and issue of fresh P.P.O. will be required.

4. \*In terms of G.O.No. 325-SE(B) dt. 05.09.2005 Family Pension for life to children of teaching and non-teaching employees suffering from disorder/ disability of mind or are physically crippled/ disabled, is admissible subject to conditions laid down in G.O. No. 378-SE(B) dt. 28.07.08 and 10-SE(B) dated. 13.01.09. In that case a fresh sanction of family pension and issue of fresh P.P.O. will be required.

\*\*For Municipalities/Corporations: Family Pension shall be initially payable to the minor children until the last Minor Child attains the stipulated age and thereafter the family pension shall be resumed in favour of son or daughter suffering from disorder/ disability of mind or are physically crippled / disabled, is admissible subject to conditions laid down in G.O. No. 607/MA/C-9/2P-8/2003 dt. 29/08/2005.

Relation : A-ADULT, M-MINOR

Minor's share(s) on Minor's behalf is/are payable to natural guardian and in absence of natural guardian to legal guardian.

On the decease of the pensioner, this order should be immediately returned by his family to the Treasury Officer/Pension Disbursement Officer/ Bank/ Chairman, with a report of the date of his/her demise if the family pension is not admissible to the widow/ widower.

Uttal Gaurav  
11/03/2020

Attested

Headmaster  
11.3.2020  
Vigamnagar N.S High School (H S)  
PO-Adra. Dist -Purulia

Sri Utpal Ganguli is reported to office, W.B.B.S. Edn.,  
Nivedita Bhawan, Kolkata  
on 14/03/2018. Ph:- 245-009

1/4

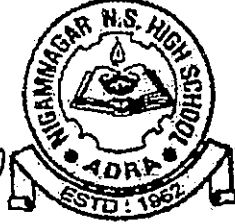
# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution)

P.O. - ADRA, DIST.: PURULIA  
PIN : 723121

Index No.: K1 - 132  
H.S. Instn. Code No. 113034

Memo No. ~~42/HM-ADRA/18~~  
42/HM-NB/180



Date: 10/03/18

Headmaster / Secretary

To  
The President,  
W.B.B.S.E.  
Nivedita Bhawan  
D.J - 8, Sector - II  
Salt Lake, Kol - 700091

Sub :- Authorisation

Dear Sir/ Madam

I do hereby authorize Sri Utpal Ganguli , A.T. of this School for submitting the relevant documents regarding advance Medical Leave and to receive the approval of his advance Medical Leave & necessary documents on behalf of <sup>himself</sup> ~~me~~. His specimen signature is given below and attested by me.

Your co-operation is solicited.

Utpal Ganguli  
Signature of Sri Utpal Ganguli  
10/03/18

Headmaster  
Nigamnagar N.S. High School (H.S.)  
P.O. Adra, Dist. Purulia  
10/03/18

Signature of Utpal Ganguli is  
attested herewith.

Headmaster  
Nigamnagar N.S. High School (H.S.)  
P.O.-Adra, Dist.-Purulia  
10/03/18

15

Ph:- 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution)

P.O. - ADRA, DIST.: PURULIA

PIN : 723121

Index No.: K1 - 132  
H.S. Instn. Code : 113034



Memo No. : 42/HM NNS/18

Date : 10/3/18

Headmaster / Secretary

To  
The President,  
W.B.B.S.E.  
Nivedita Bhavan  
D.J - 8, Sector - II  
Salt Lake, Kol - 700091

Subject :- Approval of 37 days Advanced Medical Leave (for the period of 02/04/87 to 01/04/89) in favour of Sri Utpal Ganguli, A.T. of this School.

Sir / Madam,

In reference to the application of Sri Utpal Ganguli, A.T. who will retire on 31/03/2018, I am forwarding his prayer regarding 37 days advance Medical Leave as per objection by the DOA, Purulia related to e-pension. Mr. Ganguli has joined this Institution on 02/01/1981 in a permanent post in the subject Physical Education . Thereafter on & from 02/04/87 as per decision of the Managing Committee he has shifted to H.S Section for the subject Political Science which was an additional post. In the period of his additional post within first 2 years (i.e. in the period from 02/04/87 to 01/04/89) he has availed 37 days Medical Leave (Leave statement is attached herewith). Now on the verge of his retirement I do hereby request you to be kind enough to approve those Leave mentioned above as advance Medical Leave and forwarding this matter before you for taking the needful with kind consideration as the matter is very urgent.

Your co-operation is highly solicited.

Thanking you,  
Yours faithfully,

(SUKUMYAR CHAKROBARTY)  
Headmaster, Nigamnagar N.S.High School  
Adra, Purulia  
Nigamnagar N.S. High School (H.S.)  
P.O. Adra, Dist.-Purulia



\* Enclosures: Relevant documents bearing SL.No.-1 to 10 (ii).

LIST OF ENCLOSURES

1. Forwarding Letter vide Memo No. 42/HM-NNS/18, Dated - 10.3.18.
2. Application for Advanced Medical Leave by the Incumbent.
3. Annexure - III regarding Objections (SL.No-5) raised by the DOA, Purulia. 8/5/18
4. Leave Account for the Period from 02.04.87 to 01.04.89 (As per History of Service Book of Utpal Ganguli, A.T.)
5. Meeting Resolution of M.C. vide Meeting No. 5/90, Dated - 14.7.90 where 37 days Medical Leave have already been approved.
6. (a) Approval of Appointment as a Physical Education Teacher vide Approval Memo No. 846/1/ DIS(SE), Purulia; Date - 17.08.81
- b) Post Sanctioning Memo for an Additional Post (in H.S. Section) in Political Science vide Memo No. 16-SC/HS; Dated - Calcutta, 14.02.86.
- c) Retention Memo No. - 3229, Dtd. - 31.12.1990
- d) Post facto Approval of Appointment as an A.T. in Political Science in H.S. Section vide Memo No. - 1333; Date - 28.11.13.
7. Photocopy of Service Book of Sri UTPAL GANGULI, A.T. (duly attested by the HM).
8. a) 1st. Recognition as H.S. School w.e.f. 01.01.1965 vide Memo No. - WABSE, 6505/12 Dated - 05.05.1965.
- b) Recognition Memo for H.S. Section in General Stream, vide Memo No. - 2059/Secy/80, Dated - 27.02.80. (issued by WBCHSE).
- c) Recognition Memo for Govt. Sponsored School vide Memo No. - 4556/RMSA/SL/SS-269/12, Dated - 30.9.2013.
- d) Grant-in Aid Memo bearing No. 1984-SC/PC(D)/45-60P/62/Calcutta, Dtd. - 26.05.64.
9. Staff Profile (2 pages).
10. (i) Memo No. regarding Advanced Leave bearing No. 15/435B; Dtd. - 06.06.2001
- (ii) Memo No. KOL - 2327/01/G; dtd. 11.06.2004.

*(Signature)*  
 Headmaster  
 Nigamagar N.S. High School (H.S.)  
 P.O. Adra, Dist. Purulia

Utpal Ganguli  
 A.T. Nigamagar N.S.  
 High School.  
 Adra, Purulia - 723121  
 Mob! - 9434373037  
 7001430731

17

To,  
The President  
W.B.B.S.E.  
Nivedita Bhavan , DJ-8, Sector - II,  
Salt Lake , Kol - 700091

( Through the Headmaster, Nigamnagar N.S. High School (H.S.), Adra, Purulia

বিষয় : Advanced Medical Leave ( M/L) অনুমোদনের জন্য আবেদন

মাননীয় মহাশয়,

আমি 02.01.1981 তে নিগমনগর এন এস হাই স্কুল , আদরা, (DISE CODE - 19141004003) P.Ed এর বিষয় শিক্ষক হিসাবে যোগদান করি। গত 02/04/1987 -তে আমাকে School Managing Committee H.S. section -এ Additional post এ shift করেন যেটির Post Sanctioning memo no.16-SC/HS/ Calcutta, Dated - 14.02.86 । গত 02.04.1987 থেকে 01.04.1989 পর্যন্ত আমি 37 টি Medical Leave উপভোগ করি, যা তৎকালীন Managing Committee দ্বারা অনুমোদিত (Resolution No - 5/90 dated - 14/07/1990)। আর মাত্র 21 দিন পরে আমার অবসর গ্রহণের দিন ( Date of superannuation - 31/03/2018). এমতাবস্থায় DOA, Purulia Objection করেছেন এবং বলেছেন ঐ ছুটি W.B.B.S.E. Advanced Medical Leave হিসাবে অনুমোদন করে দিলে আমি আমার অবসরকালীন সুযোগ সুবিধাগুলি যথাসময়ে পেতে পারি।

তাই, আমার নিরবচ্ছিন্ন 38 বছরের চাকুরি জীবনের শেষ লগ্নে বৃদ্ধবয়সে আমার বিনীত অনুরোধ যাতে WBBSE আমার ঐ সময়কালীন Medical Leave গুলি advance medical হিসেবে আনুমোদন করেন তাহলে বিশেষভাবে উপকৃত হব।

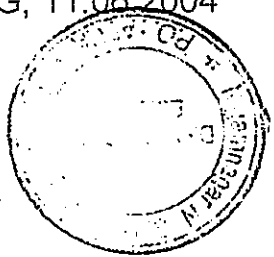
ধন্যবাদান্তে.....

Received and forwarded for taking the needful to the concerned authority.

Headmaster  
Nigamnagar N.S. High School (H.S.)  
Adra, Dist.-Purulia

Enclosures

1. Duplicate Service Book
2. M.C. Resolution No. 5/90, dt. 14.07.90
3. Memo no. KoL - 2327 /01/G, 11.06.2004
4. S/435 B dt- 06.06.2001
- 5.



বিনীত -  
*(Signature)*  
(উৎপল গাঙ্গুলী)  
সহ-প্রিন্সিপাল,  
নিগমনগর হাই স্কুল, আদরা, পুরুলিয়া  
০২/০৩/১৮

18/212

Serial No	Account has been annexed to the Pension papers. Details of the Share of C.R.F. in the Pension (including the share of the pensioner's share of C.R.F. in the pension) to be countersigned by the PSA.	Observation	DOA	Observation Raised By	Comply Description	View History	Status
5	Account has been annexed to the Pension papers. Details of the Share of C.R.F. in the Pension (including the share of the pensioner's share of C.R.F. in the pension) to be countersigned by the PSA.	1. Hard copy of List of legal heirs please be furnished. 1. Memo No 248 dated 21/2/97 of the D/S (SE) P.O. and Memo No 16-SC/HS dated 14/2/96 of the D/S (SE) P.O. please be furnished. 2. Affidavit regarding name and surname please be furnished. 3. Acquittance Roll for the month of 4/15, 9/15, 9/16 please be furnished.	DOA	HOI	1. Mitali Chattopadhyay - Wife 2. Maitree Ganguli - Daughter Through the original two memos are in the custody of HOI, but the photo copies of the said memos have been submitted to Chattopadhyay - Wife 2. Maitree Ganguli - Daughter	View	Complied By: APPLICANT Agreed By: HOISEPUR112 Date: 2017-09-19 19:32:28.653
1	Account has been annexed to the Pension papers. Details of the Share of C.R.F. in the Pension (including the share of the pensioner's share of C.R.F. in the pension) to be countersigned by the PSA.	1. Incumbent should apply in the name as mentioned in Approval and other testimonial. 2. Affidavit regarding name and surname mismatched in please be furnished. 3. Acquittance Roll for the month of 4/15, 9/15, 9/16 please be furnished.	DOA	HOI	01. I do hereby declare that Utpal Ganguli / Utpal Kumar Ganguli / Utpal Ganguly / Utpal Kurnr Ganguly is same person. My Name is changed due to the mistake done by the authority. In spite of that the objection is raised repeatedly. 02. The proper Affidavit is submitted on 07-02-2018. 03. The Mentioned Acquittance Roll are in the Custody of HOI. It is notable that I have realigned on 31-03-2018. 4. enough ML was in credit in mentioned period. 5. 2days less-non was not informed in my service period.	View	Complied By: APPLICANT Agreed By: ADAPUR5 Date: 2018-07-03 17:12:14.75
2	Account has been annexed to the Pension papers. Details of the Share of C.R.F. in the Pension (including the share of the pensioner's share of C.R.F. in the pension) to be countersigned by the PSA.	1. Hard copy of List of family members and legal heirs please be submitted. 2. In Part-A, you have commented List of family members and legal heirs furnished : YES.	DOA	HOI	1. Mitali Chattopadhyay - Wife 2. Maitree Ganguli - Daughter PSA may be request	View	Complied By: APPLICANT Agreed By: HOISEPUR112 Date: 2017-09-19 19:32:28.653
3	Account has been annexed to the Pension papers. Details of the Share of C.R.F. in the Pension (including the share of the pensioner's share of C.R.F. in the pension) to be countersigned by the PSA.	Employer's share of C.P.F. including interest thereon has been correctly calculated and returned to Govt. accounts and challan refunding the same in accordance with the provisions of the Pension Act, 1947.	DOA	HOI	PSA may be request	View	Complied By: HOISEPUR112 Date: 2017-09-19 19:32:28.653
4	Account has been annexed to the Pension papers. Details of the Share of C.R.F. in the Pension (including the share of the pensioner's share of C.R.F. in the pension) to be countersigned by the PSA.	Employer's share of C.P.F. including interest thereon has been correctly calculated and returned to Govt. accounts and challan refunding the same in accordance with the provisions of the Pension Act, 1947.	DOA	HOI	PSA may be request	View	Complied By: HOISEPUR112 Date: 2017-09-19 19:32:28.653

April 1988  
May 1988  
June 1988

02 Days

30/06

Objection/Objection Raised View



LEAVE ACCOUNT FOR THR PERIOD FROM 2/04/87 TO 01/04/89

As per History of Service Book of Utpal Ganguli, A.T. of Nigamnagar N.S. High School, Adra, Purulia - 723121

<u>Period</u>	<u>Total Days(M.L.Taken)</u>
02/04/1987 to 01/04/88	28 Days
02/04/88 to 01/04/1989	09 Days

So, 28 + 09 = 37 Days M.L. Taken and approved by the M.C. vide Resolution No - 5/90; dated 14/07/90 (Resolution attached herewith)

M.L. Taken in details

<u>Month</u>	<u>Date of M.L. Taken</u>	<u>Total Days</u>
July 1987	24/07/1987	01 Day .
August 1987	1/8,7/8,14/08, 19/08 to 21/08 & 24/08to 28/08/87	11 days .
September 1987	1/9,2/9,7/9 to 9/9,12/9 to 15/9	09 days .
November 1987	12/11,23/11,26/11	03 Days .
December 1987	16/12,17/12,21/12,22/12	04 Days .
<u>March 1988</u>	<u>23/03,28/03 to 30/03</u>	<u>04 Days .</u>
April 1988	25/04,26/04	02 Days .
May 1988	02/05,06/05	02 Days .
June 1988	30/06	01 Day .

TOTAL: 37 days.

*Signature*  
Headmaster  
Nigamnagar P.S. High School (H.S.)  
Adra, Purulia



# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution)

P.O. - ADRA, DIST.: PURULIA

PIN : 723121

Index No.: K1 - 132  
H.S. Instr. Code : 113034



Memo No. : .....

Date : .....

Headmaster / Secretary Meeting Resolution Book. (Extracted Copy)

Meeting No 5/90  
Date 14.7.90

Name of Members Present

Place N.S. High School  
Time - 4 P.M.

- 1, Sd. Prabodh Mahapatra
- 2, " Deb Nath Chatterjee
- 3, " Jinkari Mishra
- 4, " Lal Mohan Chaudhary
- 5, " Lalit Mohan Das
- 6, " Ananda Bauri

T. Sd. P. Kumbhakar

### Resolution Adopted

Sri Panchanan Kumbhakar President of the Committee took the chair.

1. The proceedings of the last meeting were read aloud and confirmed.

- 2. (a) -----
- 1. -----
- 2. -----
- 3. -----

- 2 (b) -----
- 1. -----
- 2. -----
- 3. -----

- 3. -----
- 4. -----

5. The medical leave of the following staff be sanctioned -

U. Ganguli → 13 days (1982-83), 7 days (83-84), 9 days (84-85), 9 days (85-86), 22 days (86-87), 28 days (87-88), 9 days (88-89), 5 days (89-90)

- 6. -----
- 7. -----
- 8. -----
- 9. (a) -----
- (b) -----

Attended  
Headmaster/Secretary  
Nigamnagar N.S. High School  
P.O. Adra, Dist. Pur.

The meeting ended with a vote of thanks to the Chair

Sd. P. Kumbhakar 14/7/90

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution w.e.f. 2015)

21

Recognition No. 6505/G(2) Dt. 05.05.1965

Index No.: K1-132

H.S. Instn. Code : 113034

H.S. Recog. No.: GS/PUR/79/2(R) Dt. 27.11.1979

Dise Code : 19141004003

E-mail ID : nigamnagamshsadra@gmail.com



P.O. ADRA, DIST.: PURULIA

PIN : 723121

Memo No. 76.../HM-NNS/20.12.Dt.11.7.18.....

Headmaster / Secretary

To,  
The D.I. of Schools (SE), Purulia  
P.O.- Dulmi -Nadiha, Dist. – Purulia

Sub : Submission of P.F. withdrawal (Reminder letter)

Ref. Office memo No. 9/H.M.-NNS/18 Date : 25/06/18

Sri,

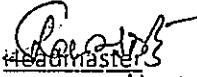
With due respect to inform you that the relevant documents along with original P.F.Ledgers (07) was submitted to your office on 25/06/18 in respect of the following retired teachers as per above mentioned Office Memo No.

You are requested to expedite the matter considering financial condition of the teachers Concerned at present situation.

Co-operation is solicited from your end.

Thanking you,

Yours faithfully,


  
Headmaster

11-7-18  
Headmaster

Nigamnagar N.S. High School, (H.S.)  
Adra, Purulia

Name of the Teachers :

1. Malabika Sarkar
2. Sagar Chandra Hazra
3. Bidhan Chandra Majee
4. Madam Mohan Sural
5. Arup Halder
6. Narayan Chandra Deogharia
7. Utpal Ganguli

  
Headmaster  
Nigamnagar N.S. High School, (H.S.)  
Adra, Purulia



secy wbic &lt;secywbc@gmail.com&gt;

## Draft for approval

2 messages

Fri, Jul 3, 2020 at 5:09 PM

secy wbic &lt;secywbc@gmail.com&gt;

To: devbasu83@gmail.com, gmpreddyips@gmail.com, rajkanojia@hotmail.com, sic1.reddy@gmail.com, sic2.kanojia@gmail.com

Respected sir,

Draft modified as per observation in WhatsApp message. May be seen and approved.

Regards,  
Secretary  
West Bengal Information Commission

## 21 attachments

-  Approved by SCIC\_ Kalyan Mondal.docx  
18K
-  Approved by SCIC\_Amal Das Karmakar 2562020 (1).docx  
17K
-  Approved by SCIC\_Aditya Poddar 2562020.docx  
17K
-  Approved by SCIC\_Tamal Das.docx  
18K
-  Approved by SCIC\_Amal Das Karmakar 2562020.docx  
17K
-  Approved by SCIC\_Arnab Jana.docx  
17K
-  Approved by SCIC\_Atindra Nath Chatterjee2 2562020.docx  
16K
-  Approved by SCIC\_Bindu bihari saha 2562020.docx  
16K
-  Approved by SCIC\_Major Bappyaditya Dey 2562020.docx  
18K
-  Approved by SCIC\_mitali chattopadhyay 2562020.docx  
17K
-  Approved by SCIC\_Prabal roychowdhury 2562020.docx  
16K
-  Approved by SCIC\_Prajnadeepta Roy 2562020.docx  
16K
-  Approved by SCIC\_Prasenjit Kr Das 2562020.docx  
18K
-  Approved by SCIC\_Prosenjit Roy Chowdhury.docx  
17K
-  Approved by SCIC\_sangita saha 2562020.docx  
16K
-  Approved by SCIC\_Sanket Chakraborty.docx  
18K
-  Approved by SCIC\_satyabrata biswas 2562020.docx  
16K
-  Approved by SCIC\_somnath chattopadhyay 2562020.docx  
16K
-  Approved by SCIC\_Shahazada Babu.docx  
17K
-  Approved by SCIC\_Somnath Maji.docx  
18K
-  Approved by SCIC\_Trinath Bodak.docx  
17K

Basudeb Banerjee <devbasu83@gmail.com>  
To: secy wbic <secywbc@gmail.com>

Fri, Jul 24, 2020 at 7:47 PM

appd

Basudeb Banerjee,  
former Chief Secretary to the Government of West Bengal  
Chief Information Commissioner(SCIC).  
West Bengal State Information Commission  
[under the Right to Information (RTI)Act, 2005]

[Quoted text hidden]

**WEST BENGAL INFORMATION COMMISSION**

**KhadyaBhaban**

**11A, MirzaGalib Street**

**Kolkata-700 087**

**Phone No. (033)2252-0509**

**Fax No. (033)2252-0501**

**Website: [www.wbic.gov.in](http://www.wbic.gov.in)**

**E-mail: [scic-wb@nic.in](mailto:scic-wb@nic.in)**

**Appeal No. 4259 of 2018**

**Under the Right to Information Act, 2005**

*SPIC  
Hobby  
Review*

RTI Applicant: Smt. Mitali Chattopadhyay

Public Authority: SPIO and Headmaster, Nigamnagar N.S. High School

Date of RTI Application: 16.5.2018

Date of 1<sup>st</sup> Appeal: 21.6.2018

Date of 2<sup>nd</sup> Appeal before the Commission:

**Background:**

1. The appellant filed an application on 16.05.2018 under RTI Act, 2005 before the SPIO and Headmaster, Nigamnagar N.S. High School seeking four points of information.
2. In response of the RTI application, the SPIO vide letter memo.No-64/HM-NNS/18 dated 14.6.2018 provided a reply to the appellant.
3. Being dissatisfied with the reply, the appellant filed 1<sup>st</sup> appeal before the Appellate Authority and District Inspector of Schools (SE), Purulia on 21.06.2018 and subsequently, filed 2<sup>nd</sup> appeal before the Commission on 03.08.2018.

**Decision:**

After perusing all the documents annexed therewith, the Commission has observed that although the RTI application has been rejected by the SPIO on the sole ground of non-payment of fees as provided for under the rules, after due consideration of the matter of public interest at large relating to the queries, the SPIO concerned is hereby directed to provide query-wise specific replies to the appellant within a period of 3 (three) weeks from the reopening of the school. Meanwhile, the appellant is hereby directed to pay the requisite fees in any of the modes as prescribed in the RTI Rules, 2006.

The public authorities are hereby further directed to submit a compliance report as directed herein to this Commission for further consideration.

Date : 17.06.2020

Approved

Sd/-  
Raj Kanojia  
State Information Commissioner  
West Bengal

Sd/-  
G.M.P. Reddy  
State Information Commissioner  
West Bengal

Sd/-  
B. Banerjee  
State Chief Information Commissioner  
West Bengal

No. 1064-1/(3)-(Order)-WBIC/RTI/1356/19

Date : 13 / 07 / 2020

Copy forwarded for information and necessary action to:-

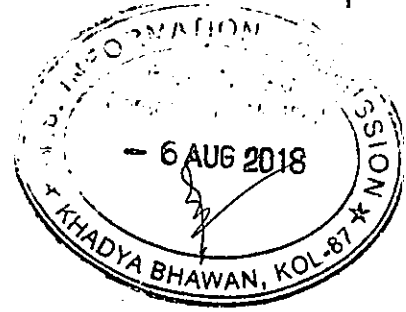
1. The SPIO and Headmaster, Nigamnagar N.S. High School, PO Adra, Dist. Purulia - 723121.
2. The Appellate Authority and District Inspector of Schools (SE), Purulia, PO -- Dulmi Nadiho, Dist. Purulia - 723102.
3. Smt. Mitali Chattopadhyay, c/o UtpalGanguly, Kantaranguti, PO Adra, Dist. Purulia - 723121.

Law Officer and Joint Registrar  
West Bengal Information Commission

A259/(A)  
06/08

A 9

**The Right to Information Act, 2005**



Appeal before

Central Information Commission/State Information Commission

Appeal  
P47

Appeal No. ----- Dated -----

[For office use only]

As I am aggrieved by decision/no decision of Central/State Public Information Officer and/or First Appellate Authority, I hereby file this appeal for your kind decision.

**1. Details of appellant:**

1.1 Full Name: Mitali Chattopadhyay.

1.2. Full Address: C/o Utpal Ganguli Kantaranguri  
P.O. Adra. St. Purulia PIN- 723121

1.3 Phone/Cell No.: 9434541216

1.4 Email ID: mitalie47@gmail.com

**2. Details of Central/State Public Information Officer (CPIO/SPIO):**

2.1 Name/Designation: Sukumar Chakrabarty, HM.

2.2 Full Address: Headmaster, Nigamnagar N.S. High School.  
P.O. Adra. St. Purulia. PIN- 723121

2.3 Name of Public Authority: Headmaster, Nigamnagar N.S. High School,

**3. Details of First Appellate Authority [FAA]:**

3.1 Name/Designation of the FAA: District Inspector of School (SE), Purulia.

3.2 Full Address of FAA: District Inspector of School (SE), Purulia  
P.O. Gulmi Nadaha Purulia - 723102

sc/(A)  
WA

8

**4. Dates of RTI application/first appeal:**4.1 To CPIO/SPIO: 16.05.18 & mailed on: \_\_\_\_\_4.2 To FAA: 21.06.18 & mailed on: \_\_\_\_\_**5. Particulars of Decisions:**5.1 Reference No & Date of CPIO/SPIO's Decision: 64/HM-NNS/18 dt 14.06.185.2 Reference No & Date of FAA's Decision: Nil5.3 Date/s of personal hearing by FAA: Nil**6. Dates of receipt of replies by appellant from:**6.1 CPIO/SPIO: 18.06.186.2 FAA: Nil**7. Details of information sought: Regarding Retirement Benefit of Utpal**Ganguli. 1. Compiles objection regarding raised by DOA.2. Relevant extract of resolution which is taken bythe authority (Managing Committee) regarding three daysDies-non which is casted in S/B of U. Ganguli. 3. G.P.Fstatus of Utpal Ganguli, Headmaster SukumarChakraborty intentionally made delay to submitpension papers of Utpal Ganguli and deduct oneday salary for Dies-non but after retirementwithout any information casted Dies-non in S/Book.**9. Reasons/grounds for this appeal:**U. Ganguli has retired on 31-03.18 and yet toreceive GPF amount and other retirement benefits.**10. Any other information in support of appeal:**D.I (SE), Purulia asked for a hearing on 11.07.18at 2pm but the headmaster was absent.



11. Prayer/relief sought for:

Retirement Benefit of Utpal Ganguli and  
proper judgement of S. Chakraborty's autocracy

12. Grounds for prayer/relief sought for:

Utpal Ganguli (Husband's) mental and physical relief  
from ~~anxiety~~ anxiety of monetary problem.

13. Personal Presence at hearing: YES / NO: \_\_\_\_\_

14. Declaration:

I hereby state that the information and particulars given above are true to the best of my knowledge and belief. I also declare that this matter is not previously filed with this commission nor is pending with any Court or tribunal or authority.

Place: Adra

Date: 03.08.18

Chatterjee 03.08.18  
Signature of appellant

ATM

भारतीय स्टेट बैंक  
State Bank Of India

(31742) - ADRA  
PO ADRA DIST PURULIA  
WEST BENGAL 723121  
Tel: 3231-243279 Fax: 243279 BPS Code: SBIN0001742

16052018  
D D M M Y Y Y Y

①

PAY HM, Nigamnagar N.S. High School Adra. या धारक को OR BEARER

रुपये RUPEES Ten only

जवा करे ₹ 10.00

09-03-2017

31797849456

VALID UPTO ₹ 10 LACS AT NON-HOME BRANCH

SB ACCOUNT  
PREFIX:  
0523700006

*Mitali*  
Mrs. MITALI CHATTOPADHYAY

6

MULTI-CITY CHEQUE Payable at Par at All Branches of SBI

Please sign above

⑈465736⑈ 723002501⑈ 004380⑈ 31

The Headmaster,  
Nigamnagar N.S. High School, Adra.

Sub: Request for informations under Right to Information Act 2005.

Sir,  
I, Mitali Chattopadhyay, w/o Utpal Ganguli, resident of Kantaranguni, Adra, Purulia, Mobile No 9434591216, wish to seek information as under

JL

1. Have you compile objections raised by DoA on 05.01.18 in the pension file of Utpal Ganguli, then provide me the copy of forwarding letter.
2. Relevant Resolutions which was taken by the managing committee regarding three days Dies non (20.04.15, 02.09.15 & 02.09.16) which is casted in S/Book of Utpal Ganguli and Your notices regarding this matter. Provide all photocopies.
3. Have you applied to DI's (SE) Purulia for final PF withdrawal of U. Ganguli, then provide me the photo copy of application.
4. Have you prayed to NBBSE for approval of leaves which was availed by U. Ganguli in the tenure of 02.04.87 to 01.04.89 which is objected by DoA twice [on 05.01.18 & 27.03.18] then provide me the photocopy.

I, hereby inform you that following formalities have been completed by me.

- i) I have deposited Rs 10% by banken cheque [no 465736] in favour of HM, Nigamnagar N.S High School, Adra.
- ii) I will be deposited the cost of photocopies of documents which are needed.

Thanking you.

*Mitali* 16.05.18  
(Mitali Chattopadhyay)  
w/o Utpal Ganguli  
Kantaranguni, Adra.  
Purulia

3

1948  
BANGLAKOTA

1948

Attyyeh 03.08.18

2

5

*Atchaya*



**भारतीय स्टेट बैंक**  
**State Bank Of India**

(01742) - ADRA  
PO : ADRA DIST : PURULIA  
WEST BENGAL 723121  
Tel: 3251-243079 Fax: 243079 IFS Code : SBIN001742

केवल 3 महीने के लिए वैध / VALID FOR 3 MONTHS ONLY

1	6	0	5	2	0	1	8
D	D	M	M	Y	Y	Y	Y

PAY *HM, Nigamnagar NS. High School Adra.* या धारक को OR BEARER  
 रुपये RUPEES *Ten only*  
 अदा करें ₹ *10.00*

VALID UPTO ₹ 10 LACS AT NON-HOME BRANCH

खा. सं. 31797849456  
 A/c No.  
 SB ACCOUNT  
 PREFIX:  
 0523700006

*Mitali*

Mrs. MITALI CHATTOPADHYAY

MULTI-CITY CHEQUE Payable at Par at All Branches of SBI

Please sign above

⑈465736⑈ 723002501⑈ 004380⑈ 31

*Mitali* 03.08.18

UD-UD-2011  
NARVAL TECHNOLOGIES LIMITED, MAHARAJA CTB-2016

PROFORMA OF FIRST APPEAL UNDER SECTION 19(1) OF THE  
RIGHT TO INFORMATION ACT, 2005.

I.D. No. \_\_\_\_\_  
(for official use)

4

To

District Inspector (SE), Puri  
1st Appellate Authority under RTI Act 2005  
of HM, Nigamnagar N.S. High School, Adra. 4

(Name & address of the  
Senior Officer acting as  
First Appellate Authority).

1. Name of the Applicant : Mitali Chattopadhyay
2. Address of the Applicant : c/o Utpal Ganguli, Kantarongeni  
P.O. Adra St. Puri
3. Particulars of the Central/  
State Public Information Officer:  
(a) Name : Sekumar Chakraborty, HM  
(b) Address: Nigamnagar N.S. High School.  
Adra. Puri
4. Date of submission of application  
for seeking information : 16.05.18
5. Date on which 30/35/40 days from  
submission of application are over: 16.06.18
6. Reasons for appeal:  
(Please indicate separately for each question)  
(a) No response received within the  
specified period:  
(b) Aggrieved by the response received  
within the specified period  
(c) Grounds for appeal  
Avoid to give proper  
information and spent  
the time intentionally.
7. Last date for filing the appeal :
8. Particulars of Information  
(a) Information requested  
(b) Subject  
(c) Period  
Information regarding  
pension benefit of Utpal  
Ganguli
9. A fee of 10 for appeal has been deposited in \_\_\_\_\_ vide Receipt No. \_\_\_\_\_ Dated  
\_\_\_\_\_ (only if applicable) banker cheque.

Place Adra  
Date 21.6.18

Chattopadhyay 21.6.18  
Signature of Appellant  
E-mail address, if any  
Tel. No. (office) \_\_\_\_\_  
(Residence) \_\_\_\_\_

Email - mitalic 47 @ gmail . com  
M - 9434541216

Please attach :

- (a) Copy of RTI application.
- (b) Copy of the response received from CPIO with which the appellant is aggrieved.

5

Handwritten scribbles or faint text, possibly including the word "HALL" or similar characters.

Prabhakar 03.08.18

Ph.:- 245 - 009

# Nigamnagar N.S. High School (H.S.)

(Govt. Sponsored Institution)

Index No. K1 - 132  
H.S. Instr. Code : 113034

P.O. - ADRA, DIST.: PURULIA

PIN : 723121

Memo No. GA/HM-NNS/18

Date : 14.06.18



Headmaster / Secretary

To  
Smt. Mitali Chattapadhyay  
W/O Utpal Ganguli,  
At Kataraurigni,  
P.O.-Adra,  
Dist: Purulia.

Madam,

With reference to your letter dt. 16-05-2018 I like to inform you that your application is not made according to Rules under RTI ACT-2005 properly. One account payee cheque of Rs. 10/ (Rupees ten only) bearing no. 465736. Dt 16/05/2018 is refunded to you.

So, you are requested to please put your such application in proper way by observing the rules framed under RTI ACT - 2005 accordingly.

Thanking you,

Yours faithfully,

  
(SUKUMAR CHAKRABORTY)

Head master

Headmaster

Nigamnagar N.S. High School (H.S.)

P.O.-Adra, Dist.-Purulia

Copy forwarded for information to:-

1. Commissioner of Education.  
Directorate of School Education, Govt. of WB  
Bikash Bhaban, Salt Lake City, Kolkata.
2. D.I. of School (S.E.), Purulia Nadiha-Dulmi./Purulia.
3. Jt. Director, D.P.P.G.  
Purta Bhaban, Salt Lake City, Kolkata

End.- A/C payee Cheque of Rs.10/, original.  
(Sent by you)

7

9

INDEX OF APPEAL

of Mr ----- dated ----- with CIC/SIC

1. Particulars Page Sr. No. from/ to *original 2nd appeal form A to C + 8*
2. Original second appeal
3. Chronology chart of RTI application
4. Copy of RTI application dated *16.05.18* ----- with its enclosures.
5. Copy of proof of mailing RTI application
6. DD/IPO/PS/Cash receipt for filing fees and other charges.
7. Copy of first appeal dated *21.06.18* ----- with its enclosures
8. Copy of proof of mailing first appeal
9. Postal A.D. card/Acknowledgement letter, received from CPIO/SPIO & FAA
10. Copy of decision of CPIO/SPIO dated *14.6.18* -----
11. Copy of decision of FAA dated *Nil* -----
12. Proof of mailing complaint/second appeal to CPIO/SPIO and FAA
13. Other documents in support of second appeal

Place: *Adra*

Date: *03.08.18*

Signature of appellant/complainant *(Hattaj) 03.08.18*



### CHRONOLOGICAL CHART OF RTI APPLICATION

of Mr. ----- dated -----

- 1. Action Date: -----
- 2. Application mailed to ACPIO/CPIO or ASPIO/SPIO on: -----
- 3. Application received by ACPIO/CPIO or ASPIO/SPIO on: 18.05.18
- 4. Date of receipt of letter for paying charges: -----
- 5. Date of remitting charges to CPIO/SPIO: -----
- 6. Date of decision of CPIO/SPIO: 14.06.18
- 7. Date of receipt of decision of CPIO/SPIO by appellant/complainant: 16.06.18
- 8. First appeal mailed to FAA on: -----
- 9. Date of receipt of appeal by FAA: -----
- 10. Date/s of personal hearing by FAA: Nil
- 11. Date of decision of FAA: Nil
- 12. Date of receipt of decision of FAA by appellant/complainant: Nil
- 13. Date of Second Appeal/complaint: 03.08.18
- 14. Date of mailing copy of second appeal/ complaint to CPIO/SPIO & FAA: -----
- 15. Date of mailing Second Appeal to CPIO/SPIO: -----

Place: Adra

Date: 03.08.18

Signature of appellant/complainant [Signature] 03.08.18