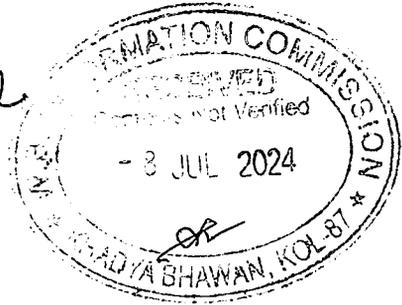


100714 (A)
09/07/2024

The state information commissioner, west bengal

11 A Mirzaghalee Street, Khadya Bhawan

Kolkata - 700087



Sub:- Right to information Act-2005, Article '18' evidence Act.

Respected Sir,

I Surajit Jana, is an inhabitant of West Bengal, Vill - Pandababasan, P.O - Dakshin Damodarapur, PS - Nandakurners, Dist - Purba Medinipur. Here by informed that I request to provide an information from SPIO 'DERT' but he forwarded this letter on DSWO South 24 Parganas to furnish this information, but when I get the information from DSWO South-24 Parganas I, seen some difficulties of the DSWO - south-24 Parganas which stated as below with the copy of Reply by DSWO - South-24 Parganas. So, I apply to you please solve this matter under RTI Act-2005, Article '18' Act. As soon as possible from DSWO - South-24 Parganas.

A
W
8/7/24

Tank you,
your's faith fully
Surajit Jana.
Date:- 04/07/2024

- Encl :-
- (i) All RTI. Replied letter.
 - (ii) copy of the first appeal. draft.
 - (iii) COPY OF ID proof (AADHAR)

Difficulties observed:- P10 DSWO - south 24 Parganas provided a list of successful candidate name, Roll no, Full marks, and Rules & Regulation on the basis of selection process but I should that he (P10) not mention proper list including subject wise score what they (successful) achieve.

भारत सरकार
Government of India

आधार

Issue Date: 23/02/2014



Surajit Jana
Date of Birth/DOB: 03/04/1993
Male/ MALE

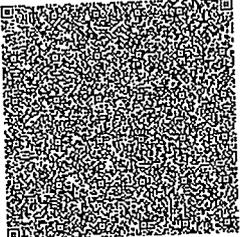
2985 6467 2431
VID : 9111 0631 1607 3942
मेरा आधार, मेरी पहचान

भारतीय विश्वविद्यालय पहचान प्राधिकरण
Unique Identification Authority of India

आधार

Download Date: 29/10/2022

Address:
Pandabbasan, Purba Medinipur,
West Bengal - 721652



2985 6467 2431
VID : 9111 0631 1607 3942

1947 | help@uidai.gov.in | www.uidai.gov.in

Surajit Jana
04/07/2024

The Right to Information Act, 2005

First Appeal for State Government

I.D No _____ Date: _____ [For office use]

To,

The First Appellate Authority under RTI Act

Dist. Magistrate Office, South 24 Parganas,
25, Belvedere Rd, Alipore Police Line, Alipore, Kolkata,
West Bengal 700027

Sir,

As I am aggrieved by decision of State Public Information Officer, I hereby file this appeal for your kind decision.

1. Details of appellant

1.1 Full Name: Surajit Jana

1.2 Full Address:

Vill-pandabhasan
PO-DAKSHIN DAMODARPUR
PS-NANDAKUMAR
District-PURBA MEDINIPUR
Pincode: 721652

1.3 Phone/Cell No: 9609441748

1.4 Email ID: surajitjana.ndk@gmail.com

2. Details of State Public Information Officer (SPIO)

2.1 Name/Designation: Public Information Officer

2.2 Full Address:

SPIO,
O/o District Magistrate,
Alipore,
South 24 Parganas,
Pin-700027

3. Details of RTI application to SPIO

Date of Application: Monday, April 1st 2024

Mailed on : 01/04/2024 by Registered Post No.: ED649742693IN

Date of receipt by SPIO: 06/04/2024

4. Particulars of payment of filing fee:

Paid Rs.10/- by bank draft/pay slip/IPO No: By Court Fee Stamp

5. Details of information sought:

BACKGROUND

I am a candidate of Caseworker exam District child protection unit South 24 Parganas including application no S24-CWD-000801-2082023. But till now the authority did not declare the result. This exam was held on 27.09.2023 at New Alipore, Kolkata -700027 at New administrative building, under the notification 1273/CRT published on DCRT portal on 4.08.2023.

In the light of the above mentioned background, please provide the following information under section 2(f) and 2(j) of the RTI act:

1) A certified list of the candidates selected along with their score in the Caseworker exam District child protection unit South 24 Parganas.

2) A certified copy of the rules and criteria on the basis of which selection was done for the Caseworker exam District child protection unit South 24 Parganas.

6. Particulars of Decision of SPIO:

The RTI was transferred under section 6(3) to the SPIO, Dist. Magistrate Office, South 24 Parganas on 9th April, 2024.

Since then, no response has been received.

7. Brief facts of the case:

A certified list of the candidates selected along with their score in the Caseworker exam District child protection unit South 24 Parganas.

The copy of the RTI application has been attached herewith as Annexure 1.

8. Reasons/grounds for this appeal:

1. As there was no reply from the Public Information Officer to the RTI transfer letter dated 09/04/2024, within 30 days of the RTI being transferred, a first appeal is being preferred against the concerned Public Information Officer under section 19(1) of the Right to Information Act, 2005.

2. Under the RTI Act 2005, a PIO is obliged to provide access to information to a citizen unless as stipulated by Section 7(1), furnishing of such information is covered by one of the exemptions provided under Section 8 or Section 9 of the RTI Act.

3. However, in the present application, there is no information involved that is covered by any of the exemptions and as such it is the responsibility of the PIO to adequately respond to the application in the time limits fixed under the Act.

4. The failure of the PIO to respond to the application within the specific time frames as provided under the Act is a violation of Section 5(3), 5(4) and 5(5) which

mandates that the PIO is to make all efforts to ensure that the requested information is properly furnished to the applicant. As the PIO has not provided any response even after the RTI Application being transferred, it is evident that the PIO has failed to fulfil its duties.

5. The PIO has failed to discharge its duties and obligations and has adopted a lackadaisical and negligent approach towards dealing with the RTI application by not responding to it within 30 days of the application being transferred.

6. The PIO has failed to inform the applicant as to why this information has not been disclosed to the applicant and its reasons thereof. Section 4(1)(d) of the RTI Act clearly lays down that every public authority shall have to disclose the reasons for its decisions to the affected persons.

7. In the decision of the Delhi High Court in case titled Ministry of Railways through Secretary and Anr. Vs Girish Mittal bearing no. WP(C) No. 6088/2014, it has been held that:

"Section 6(3) of the Act cannot be read to mean that the responsibility of a CPIO is only limited to forwarding the applications to different departments/offices. Forwarding an application by a public authority to another public authority is not the same as a Public Information Officer of a public authority arranging or sourcing information from within its own organization."

"He cannot escape his responsibility to provide the information by simply stating that the queries were forwarded to other officials."

8. In the decision of the Central Information Commission in case titled Ashok Kumar vs Cabinet Secretariat bearing no. CIC/SM/A/2013/000574-SS, it has been held that:

"Section 6(3) only authorises the public authority to transfer the request for information to another public authority. It does not confer any power on the CPIO to record his view with respect to the information sought in the application, which he is transferring to another public authority. Further the proviso of section 6(3) states that the transfer of an application pursuant to this sub-section shall be made as soon as practicable but in no case later than five days from the date of receipt of the application."

9. In view of the decisions held, it is the responsibility of the PIO to ensure that the information is made available to the applicant even after the application has been transferred. However, in the present case the PIO has failed to do so and acted in

a manner that is against the letter and spirit of the RTI Act.

9 Any other information in support of appeal:

No

10 Prayer/relief sought for:

I appeal to you to kindly direct the concerned PIO to provide the correct and relevant information to the undersigned at the earliest, that is complete in all respects and at the earliest.

11. Personal Presence at hearing: NO

12. Enclosures:

Photocopies of original RTI application with its enclosures, postal proof of mailing

13. Declaration:

I hereby state that the information and particulars given above are true to the best of my knowledge and belief. I also declare that this matter is not previously filed with any information commission nor is pending with any Court or tribunal or authority.

Signature of appellant



Friday, May 17th 2024

1238997

The Right to Information Act 2005
Application for obtaining information

From

Surajit Jana
Vill-pandabban
PO-DAKSHIN DAMODARPUR
PS-NANDAKUMAR
District-PURBA MEDINIPUR
Pincode: 721652

To

The Public Information Officer
Directorate of Child Rights and Trafficking
& State Child Protection Society West Bengal
Shaishali Building (3rd Floor),
Sector - I, Salt Lake City
Kolkata - 700 064, West Bengal

**SUB : The candidates selected along with their score in the Caseworker exam
District child protection unit South 24 Parganas.**

Dear Public Information Officer:

Under the Right to Information Act 2005, Section 6, I need some information. The details of the information are as follows

1. Details of the applicant

Name: Surajit Jana
Email: surajitjana.ndk@gmail.com
Address: Vill-pandabban PO-DAKSHIN DAMODARPUR PS-NANDAKUMAR
District-PURBA MEDINIPUR Pincode: 721652
Phone: 9609441748

2. Period to which the information relates: 2023

3. Details of Information

BACKGROUND

I am a candidate of Caseworker exam District child protection unit South 24 Parganas including application no S24-CWD-000801-2082023. But till now the authority did not declare the result. This exam was held on 27.09.2023 at New Alipore, Kolkata -700027 at New administrative building, under the notification 1273/CRT published on DCRT portal on 4.08.2023.

In the light of the above mentioned background, please provide the following information under section 2(f) and 2(j) of the RTI act:

- 1) A certified list of the candidates selected along with their score in the Caseworker exam District child protection unit South 24 Parganas.
- 2) A certified copy of the rules and criteria on the basis of which selection was done for the Caseworker exam District child protection unit South 24 Parganas.

4. Application fee details

Encl. Application Fee of Rs 10/- By Court Fee Stamp

5. Below Items are for your kind information and consideration

- a. As per section 6(3) of the RTI Act 2005, In case, the requested information is held by another public authority, I request the PIO to transfer the application or part of it within FIVE days and immediately inform me about such transfer.
- b. As per section 7(3) of the RTI Act 2005, In case, there are further fee required to provide the requested information, I request the PIO to inform me of the additional fee amount along with the calculations made to arrive at the amount.
- c. As per section 7(8)(iii) and 7(3)(ii) of the RTI Act 2005, I request the PIO to inform me of the particulars of First Appellate Authority.

6. Declaration

I declare that I am a citizen of India.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Aniket Singh". The signature is written in a cursive style with a large initial 'A'.

Thursday, March 28th 2024

Government of West Bengal
Directorate of Child Rights & Trafficking
Shaishali Building, DE Block, Salt Lake City, Kolkata-64

Memo No. 648/RTI

Date: 09.04.2024

To: The SPIO,

Alipore, South 24 Parganas
PIN-700027

Subject: Request for furnishing information to RTI applicant Surajit Jana, Purba Medinipur.

Sir,

In pursuance of Section 6(3) of the RTI Act, 2005, I am directed to transfer herewith a copy of an RTI application dated 28.03.2024 from Surajit Jana, Vill-Pandabhasan, P.O.-Dakshin Damodarapur, P.S-Nandakumar, Dist-Purba Medinipur, Pin-721652 and to request you to furnish necessary information as sought directly to the applicant within the stipulated time limit as laid down in the RTI Act, 2005, with an intimation to this Directorate as well.

Encl: As stated above (five pages)

Yours faithfully,


SPIO & Assistant Director
Child Rights & Trafficking
West Bengal

Memo No. 648/1(2)/RTI

Date: 09.04.2024

Copy forwarded for information to:

1. DSWO, South 24 Parganas.
2. Surajit Jana, Vill-Pandabhasan, P.O. Dakshin Damodarapur, P.S-Nandakumar, Dist-Purba Medinipur, Pin-721652. In case if you are not satisfied with the information furnished by, or delay in receipt of the information from the public authority concerned; you may prefer an appeal to the Appellate Authority of concerned district.


SPIO & Assistant Director
Child Rights & Trafficking
West Bengal



Government of West Bengal
Directorate of Child Rights and Trafficking
& State Child Protection Society West Bengal

Shaishali Building (3RD Floor), Sector I, Salt Lake City, Kolkata : 700 064, West Bengal



**ONLINE APPLICATION FOR THE POSITION IN WCD CONTROL ROOM/ CHILD HELPLINE UNITS AT DCPUS IN DISTRICTS/ CHILD
HELPDESK AT RAILWAY STATIONS / BUS STANDS FOR RUNNING OF CHILD HELPLINE SERVICES**

APPLYING FOR SOUTH 24 PGS DISTRICT

Application No : S24-CWD-000801-2082023

Date : 20/08/2023 & Time : 11:27 pm

To
The District Magistrate,
Office of the District Magistrate & Collector, South 24 Pgs,
New Administrative Building, Alipore, South 24-Parganas,



Subject : Online Application for the Positions in WCD Control Room / Child Helpline Units at Districts/ Child Helpdesks at Railway Stations/ Bus stands

Sir / Madam,

In response to your notice this is to request you that I have submitted an application for case worker at district. My personal details along with certificates are attached for kind consideration.

Have you any experience of working in existing Childline? : NO

Personal Detail			
Applicant Name	: Surajit Jana	Mobile No.	: 9609441748
Father's Name	: Utpal Jana	Mother's Name	: Namita Jana
Gender	: Male	Mail ID	: surajitjana.ndk@gmail.com
Date of Birth	: 03/04/1993	Age	: 30 years, 2 months, 29 days. (As on 01/07/2023)

Address Details			
Address	: VILLPANDABBASAN, PODAKSHIN DAMODARPUR, PSNANDAKUMAR.	Pincode	: 721652
Post Office	: DAKSHIN DAMODARPUR	Police Station	: NANDAKUMAR
District	: PURBA MEDINIPUR	SDO	: TAMLUK
Block	: NANDAKUMAR		

Primary Qualification Details			
Primary Qualification	: 12th passed	Name of the University / Institute	: WBCHSE
Subject	: Science	Total percentage of marks obtained	: 77%
Year of Passing	: 2011		

Caste Details	
Caste	: Unreserved (GENERAL)

Experience Details

Other Experience Details

Other Experience : No

Computer Skill : No

Any other skills : No

Communication skills in English : Reading and Writing

Communication skills in Bengali : Speaking, Reading and Writing

Communication skills in Hindi : Speaking and Reading

Self Declaration

The above mentioned qualifications and experiences have been completed on or before 07.08.2023

I agree with the decision of the selection Committee regarding all matters relating to the selection process shall be final.

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge. In the event of any information being found false or incorrect or ineligibility being detected before or after or any stage of selection process, appropriate action will be taken against me.

Application No :

S24-CWD-000801-2082023

Application Date : 20/08/2023

Application Time : 11:27 pm



Date : 20/08/2023

Applicant's Signature & Date



From:

Suvajit Jang,

Vill - Pandabhasan,

PO - Dakshin Jamodar Pals,

PS - Namda Kumari,

District - Purba Medinipur,

Pincode - 721652

Phone No - 9609441748

Speed Post

To, The First Appellate Authority Under RTI Act,
Dist. Magistrate Office, South 24 Parganas,
25 Belvedere Road, All Pore Police Line,
All Pore, Kolkata - West Bengal - Pincode - 700037

CO5087360551A 1YR:696850873605

SP MARKET ROAD BNPL SP HUB (11)

Counter No: 19/05/2024, 11:09

TO: FIRST APPELLATE, KOLKATA

PIN: 700027, Alipore HO

FROM: SURAJIT JANA, PURBA

MT: 609AS

AMT: 70.80, TAX: 10.80, GND. PAID: 71.00 (Cash)

CHECK ON WWW.INDIAPOST.GOV.IN

UPI ID: 18002668888 (Credit Passes. Stay Safe)

**OFFICE OF THE
DISTRICT MAGISTRATE & COLLECTOR
SOUTH 24 PARGANAS**

**Social Welfare Section & District Child Protection Unit, New Treasury
Building, 7th floor, Alipore, Kolkata-700027.
Email ID:-dswos24@gmail.com,**



Memo No. 963 /SWD (S24P)

Date: 05/06/2024

To,
Surajit Jana,
Vill-Pandabhasan, PO-Dakshin Damodarpur,
PS-Nandakumar, Dist-Purba Medinipur,
PIN-721652

Sub:- The Candidates selected along with their score in the Caseworker exam District Child Protection Unit, South 24 Parganas.

Ref:- 1) Memo No.72/RTI/2024 dt. 22/04/2024 of O.C. RTI, South 24 Parganas
2) Memo No. 648/RTI dt. 09/04/2024 of SPIO & Asst. Director, CRT, West Bengal

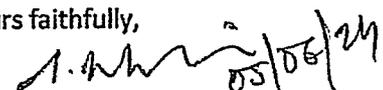
Sir,

In connection with the above subject and references enclosed please find the following:

- 1) Authenticated list of the candidates selected along with their score in the Case Worker exam District Child Protection Unit, South 24 Parganas vide Memo No. 1273/CRT dt. 04/08/2023.
- 2) The copies of the rules and criteria on the basis of which the said selection was done for the Case Worker exam District Child Protection Unit, South 24 Parganas.

This is for your information.

Yours faithfully,


District Social Welfare Officer
South 24 Parganas

Memo No. 963/1(3) /SWD (S24P)

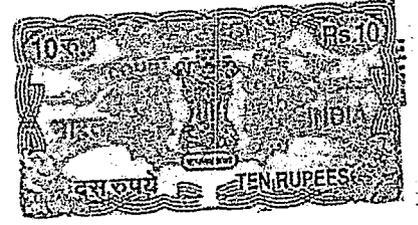
Date: 05/06/2024

Copy forwarded for information to:

1. The SPIO & Asst. Director, CRT, West Bengal.
2. The O.C RTI, South 24 Parganas
3. CA to the Addl. District Magistrate (Dev) for kind appraisal of the authority.


District Social Welfare Officer
South 24 Parganas

The Right to Information Act 2005
Application for obtaining information



From

Surajit Jana
Vill-pandabbasan
PO-DAKSHIN DAMODARPUR
PS-NANDAKUMAR
District-PURBA MEDINIPUR
Pincode: 721652

LRT ^{7BS}
03/04/24.

To

The Public Information Officer
Directorate of Child Rights and Trafficking
& State Child Protection Society West Bengal
Shaishali Building (3rd Floor),
Sector - I, Salt Lake City
Kolkata - 700 064, West Bengal

AD(SA)
NDY

KS(UDA)
M

**SUB : The candidates selected along with their score in the Caseworker exam
District child protection unit South 24 Parganas.**

Dear Public Information Officer:

Under the Right to Information Act 2005, Section 6, I need some information. The details of the information are as follows

1. Details of the applicant

Name: Surajit Jana
Email: surajitjana.ndk@gmail.com
Address: Vill-pandabbasan PO-DAKSHIN DAMODARPUR PS-NANDAKUMAR
District-PURBA MEDINIPUR Pincode: 721652
Phone: 9609441748

2. Period to which the information relates: 2023

3. Details of Information

BACKGROUND

I am a candidate of Caseworker exam District child protection unit South 24 Parganas including application no S24-CWD-000801-2082023. But till now the authority did not declare the result. This exam was held on 27.09.2023 at New Alipore, Kolkata -700027 at New administrative building, under the notification 1273/CRT published on DCRT portal on 4.08.2023.

In the light of the above mentioned background, please provide the following information under section 2(f) and 2(j) of the RTI act:

- 1) A certified list of the candidates selected along with their score in the Caseworker exam District child protection unit South 24 Parganas. ✓
- 2) A certified copy of the rules and criteria on the basis of which selection was done for the Caseworker exam District child protection unit South 24 Parganas. }

4. Application fee details

Encl. Application Fee of Rs 10/- By Court Fee Stamp

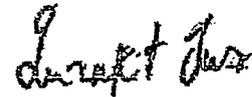
5. Below Items are for your kind information and consideration

- a. As per section 6(3) of the RTI Act 2005, In case, the requested information is held by another public authority, I request the PIO to transfer the application or part of it within FIVE days and immediately inform me about such transfer.
- b. As per section 7(3) of the RTI Act 2005, In case, there are further fee required to provide the requested information, I request the PIO to inform me of the additional fee amount along with the calculations made to arrive at the amount.
- c. As per section 7(8)(iii) and 7(3)(ii) of the RTI Act 2005, I request the PIO to inform me of the particulars of First Appellate Authority.

6. Declaration

I declare that I am a citizen of India.

Yours faithfully,



Thursday, March 28th 2024

1238997

Case Worker Selected candidates vide memo no. 1273/CRT dt. 04/08/2023

Sl no	Name	Application No	Total Marks obtained
1	SIMA MANNA	S24-CWD-000146-1182023	42.42
2	NURUDDIN PURKAIT	S24-CWD-000325-1482023	40.42
3	SANTU SANPHUI	S24-CWD-000853-2182023	36.32
4	PRANGGA MANDI	S24-CWD-000441-1682023	15.54



SPIO &

District Social Welfare Officer
South 24 Parganas



Government of West Bengal
Directorate of Child Rights & Trafficking &
State Child Protection Society, West Bengal
Shaishali Building (3rd Floor), DF Block
Salt Lake City, Sector-1, Kolkata-700064

Memo No: 1273/CRT

Date: 04.08.2023

Notice for engagement of personnel for running of Child Helpline Services in West Bengal

Applications are invited from eligible and willing candidates for engagement as personnel for running of Child Helpline services in Head quarter and different districts of West Bengal in prescribed application format through online portal only. Details are as below :

A) Head Quarter :

Unit : WCD Control Room

Position	Age as on 1.7.2023	Qualification	Experience	No. of vacancy	Consolidated Remuneration per month	Remarks
Child Helpline Administrator	18-45 years	Masters in Law/ Social Work/ Sociology /Social Science / Psychology.	At least 5 years' experience of working on child related relevant domains in an administrative set-up with a Government or Non-Government project/ programme and preferably with at least 1-year experience of counselling either within or outside the same set-up. She/he should be preferably a resident of the local community so that local human resource and expertise is utilized for effective functioning of the centre.	1 Unreserved (UR) - 1	46340/- plus Insurance @Rs.330/-	Selection will be based on academic score in examination of eligible qualification, written examination, viva-voce and computer test.

District Level Units :Child Helpline (CHL) Units at DCPU in 21 districts

(a) Districts with population less than 60 Lakh population under 'Category A' :- Darjeeling/ Kalimpong /Jalpaiguri/ Cooch Behar/ Alipurduar/Uttar Dinajpur / Dakshin Dinajpur /Malda/ Nadia/Purulia/Bankura/Paschim Bardhaman /Purba Bardhaman/Birbhum/ Hooghly /Kolkata/ Paschim Medinipur/ Howrah

(b) Districts with population 60 Lakh and above under 'Category B' :- Murhidabad/ North 24 Parganas/ South 24 Parganas

Positions	Age as on 1.7.2023	Qualification	Experience	No. of vacancies per CHL unit at DCPU	Consolidated Remuneration per month
Project Coordinator	18 to 45 years. 5 years' relaxation will be given in case of candidates having experience of working in existing Childline.	Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration /Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University. Or Graduate in Social Work/ Sociology/ Child Development/ Human Rights Public Administration / Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare. Proficiency in Computers.	Experience is not mandatory for Post Graduates candidates	1 (for both Category A/B district) :- Unreserved (UR) - 1)	Rs.35,000/ plus Insurance @Rs.330/-
Counselor	18 to 45 years. 5 years' relaxation will be given in case of candidates having experience of working in existing Childline.	Graduate in Social Work /Sociology/Psychology/ Public Health/ Counselling from a recognized university. OR PG Diploma in Counselling and Communication Proficiency in Computers.	At least 1 year of working experience with the Govt./NGO preferably in the field of Women & Child Development.	1 (for both Category A /B district) :- Unreserved (UR - 1)	Rs.18,536/ plus Insurance @Rs.330/-
Child Helpline Supervisor	18 to 45 years. 5 years' relaxation will be given in case of candidates having experience of working in existing Childline.	Graduate preferably in B.A in Social Work / Computer Sciences / Information Technology/ Community Sociology/Social Sciences from a recognized university. Proficiency in Computers.	Weightage for experienced candidate	<u>For Category A district</u> No. of vacancies: 3 (UR- 2, SC-1) <u>For</u>	Rs.18,536/ plus Insurance @Rs.330/-

7/2023				Category B district : No. of Vacancies : 4 (UR-2, SC-1, ST-1)	
Case Worker	18 to 45 years. 5 years' relaxation will be given in case of candidates having experience of working in existing Childline.	12th passed from a recognized Board/ Equivalent Board. Good Communication Skills.	Weightage for experienced candidate	For Category A district: No. of Vacancies 3 per district (UR- 2, SC-1) For Category B district : No. of Vacancies 4 per district (UR-2, SC-1, ST-1)	Rs.12,000/ plus Insurance @Rs.330/-

ii) Child Helpdesks at Railway Stations/Bus stands.

Railway Stations: New Jalpaiguri /Kharagpur/Alipurduar/Malda/Asansol/Howrah/Sealdah

Bus Stands : Kolkata Babughat Bus Stand / Kolkata Esplanade Bus Stand

Positions	Age as on 1.7.2023	Qualification	No. of Vacancies 3 per Child Helpdesk at Railway Station/Bus stand (UR- 2, SC-1)	No. of Vacancies per Child Helpdesk at Railway Station/Bus Stand	Consolidated Remuneration per month
Child Helpline Supervisor	18 to 45 years. 5 years' relaxation will be given in case of candidates having experience of working in existing Childline.	Graduate preferably in B.A in Social Work/ Computer Sciences/ Information Technology/ Community Sociology/Social Sciences from a recognized university. Proficiency in Computers.	Weightage for experienced candidate	No. of Vacancies 3 (UR- 2, SC-1)	Rs.18,536/ plus Insurance @Rs.330/-
Case Worker	18 to 45 years. 5 years' relaxation will be given in case of candidates having experience of working in existing Childline.	12th passed from a recognized Board/ Equivalent Board. Good Communication Skills	Weightage for experienced candidate	No. of Vacancies 3 (UR- 2, SC-1)	Rs.12,000/ plus Insurance @Rs.330/-

General instructions:

1. For district level positions of Child Helpline (CHL) Units at DCPU, Child Helpdesks at Railway Stations/Bus stands, selection will be based on academic score in the examination of the prescribed qualification, Viva-

DCRT-12013/7/2023-SEC(DCRT)-DCRT

- voce and computer test for the positions where computer proficiency is an essential qualification. Preference will be given for the existing Childline personnels.
2. District Magistrate of the concerned district will be the Appointing Authority for the personnel to be engaged for the Child Helpline Unit at the DCPU and the Child Helpdesk at the Railway station located in the district except Kolkata.
 3. In case of Kolkata, Director, Child Rights & Trafficking, W.B. will be the Appointing Authority for the personnel to be engaged for the Child Helpline Unit at DCPU, Kolkata and the Child Helpdesk at the Railway Station and the bus stands located in Kolkata.
 4. For the position of 'Child Helpline Administrator' for WCD Control Room, Director, Child Rights & Trafficking, W.B. will be the Appointing Authority.
 5. All the qualifications and experiences must have been completed on or before 07.08.2023.
 6. Viva voce and computer test will be held at the district level on the same date throughout the state or on the date fixed by the selection committee of the concerned district. Any request for change of date from the applicants will not be entertained.

The willing candidates may apply in prescribed application format through online portal only available in the website of Department of Women & Child Development and Social Welfare, Government of West Bengal, www.dwdsw.gov.in. Application, if done in other mode except online portal, will not be entertained. Scrutiny of applications and verification of documents and issue of Admit Card to the eligible candidates will be done at the concerned district end. For the positions under Kolkata district and WCD Control Room, scrutiny of applications and verification of documents and issue of Admit Card to the eligible candidates will be done from the end of Directorate of Child Rights and Trafficking.

Date of start of submission of online application is 7th August, 2023 and last date for submission of online applications 21.08.2023 up to 6.00 p.m.

The decision of the Selection Committee regarding all matters relating to the selection process shall be final.

Director of Child Rights & Trafficking &
Member Secretary
State Child Protection Society, West Bengal,
Department of Women & Child Development and Social Welfare,
Government of West Bengal

Memo No: 1273/1(44)/CRT

Date: 04.08.2023

Copy forwarded for information and necessary action to the:

- 1) Principal Secretary, Dept. of WCD &SW, Govt. of WB.
- 2) Joint Secretary, Dept. of WCD &SW, Govt. of WB with request to arrange for upload of this notice in the website of Department of Women & Child Development and Social Welfare, Government of West Bengal, www.dwdsw.gov.in
- 3-22) District Magistrate, All Districts (Except Purba Medinipur & Jhargram)
- 23) Deputy Director, CRT (in charge of DCPU, Kolkata)
- 24-43) District Social Welfare Officer, All Districts (Except Purba Medinipur & Jhargram)
- 44) DCPO, Kolkata

Director of Child Rights & Trafficking &
Member Secretary
State Child Protection Society, West Bengal



Government of West Bengal
Women & Child Development and Social Welfare Department
Bikash Bhawan, North Block, 10th Floor, Salt Lake City, Kolkata - 700091

No. 40(Secy)-SW/01JA-5717

Dated: 30.01.2018

ORDER

In order to fill up different categories of posts on contractual basis in the District Child Protection Societies (DCPS) for the implementation of Integrated Child Protection Scheme (ICPS) in a time bound manner, the Governor is hereby pleased to reconstitute the District Level Selection Committee for filling up of posts in all DCPS other than Kolkata as below, in partial modification of earlier order of this Department. Vido No. 147-WCDSW/2015 dt. 3/2/2015.

1. District Magistrate or Addl. District Magistrate in charge of Social Welfare	Chairperson
2. District Social Welfare Officer	Member-Secretary
3. District Programme Officer, ICPS	Member
4. Secretary, District Legal Services Authority	Member
5. Representative of National Informatic Centre (NIC)	Member
6. District Child Protection Officer	Member
7. Chairperson, Member of Child Welfare Centre (CWC)	Member
8. One Member of Juvenile Justice Board (JJB)	Member

The Governor has further been pleased to state that the procedure for filling up the aforesaid contractual posts in District Child Protection Units (DCPU) shall be as stated below:

1. The advertisement is to be given in one Bengali and one English daily; invitation is to be given in Department's Website / Banglarupkh.
2. The written examination will be of 80 (eighty) marks.
3. The computer test will be of 10 (ten) marks only for the successful candidates who succeed in the written test.
4. Candidates who succeed in the computer test will, in the ratio of 1 : 5, need to appear in Viva Voce Test carrying 10 (ten) marks.
5. The District Level Selection Committee will submit the merit list of successful candidates in the ratio of 1 : 4 to the District Child Protection Society / Unit for approval and appointment. The list will be valid for 2 (two) years from the date of approval of the merit list by the DCPS/DCPU.
6. The expenditure is to be met out of DCPS/DCPU fund.

Contd. ...P2.

7. The qualification of the candidates against any vacancy should strictly adhere to the Revised Guideline of ICPS.
8. Police verification and Medical examination of contractual person will have to be done after joining.
9. 100-point roster must be followed as per Notification No-50-EMP/IM-25/98, Dt-14/3/2011 of Labour Department, Government of West Bengal.
10. This Order is issued with immediate effect.
11. In the event of unavailability of some of the constituent members of the DLSC, owing to reasons, inter alia, of non-constitution of the CWC or non-engagement of the DCPD/Member of JJB, the Committee will function with such members as are available and will undertake the selection process for filling up the vacancies. As and when the DCPD or member of JJB are engaged by such selection process, or the CWC is constituted, they will become part of the Selection Committee.

Sd/-

(Sanghamitra Ghosh)
Secretary

No. 40(Secy)-SW/O/11A-57/1711(L35)

Dated: 30.01.2018

Copy forwarded for information to:

1. Director, Child Rights and Trafficking, West Bengal.
2. State Informatics Officer, NIC, West Bengal.
- 3-25. District Magistrates (All districts).
- 26-48. Secretary, District Legal Services Authority (All districts).
- 49-68. Principal Magistrate, Juvenile Justice Board (All).
69. Private Secretary to the Hon'ble Mos (IC) - with a request to inform her.
- 70-92. District Social Welfare Officer (All).
- 93-115. District Programme Officer (ICDS) (All).
- 116-135. Chairperson, Child Welfare Centre (All).

Additional Secretary

Minutes of the Video Conference held on 16.8.2023 through SWAN with the ADMs, the DSWOs and DCPOs of different districts

Director, Child Rights and Trafficking took the chair and the meeting started. Concerned Officials of the Directorate of CRT, ADMs and DSWOs of all districts except Purba Medinipur and Jhargram and DCPO, Kolkata attended the meeting through virtual mode.

Purpose of this meeting was to discuss and clarify the queries of the districts, if there any, and issues regarding the engagement of personnel for running of Child Helpline Services in different districts of West Bengal as per recruitment notice no. 1273/CRT dtd. 04.08.2023 and detailed recruitment procedure specified vide memo no. 1282(20)/CRT dtd. 7.8.2023.

The meeting began by sharing an overview regarding the overall process of recruitment of personnel for various positions under Child Helpline Services at the district level. Then the districts were asked to raise their respective queries or issues, if any, regarding the recruitment process.

Following Issues were discussed in detail and as decided detail procedure will be as below :

1. Awarding of Marks on 'Academic Score' :

a) For the post of **Project Coordinator**:

a. If Graduate : If marks given in CBCS system

- i. In case of Marks : Percentage will have to be converted in 10 point scale. For example, if the percentage is 76% then marks will be 7.6
- ii. In case of CGPA : Conversion of CGPA to Marks to be done and then as in a(i)
- iii. If CGPA and Marks both available then consider only Marks and then as in a(i)
- iv. In case 3 years' Graduation, consider Marks of Part II and then proceed as before

b. If Post Graduate consider marks of Post Graduate and then proceed as before

b) For the post of **Counselor** :

- c. For Graduate in relevant subject: Marks in Graduate in relevant subject and then proceed as before
- d. For Post Graduate Diploma consider Marks of PG Diploma and then proceed as before

c) **Child Helpline Supervisor**: For Graduate candidates final marks in Graduate and then proceed as before. In case of two year graduation, consider final marks and then as proceed as before.

d) **Case Worker** : Consider Class-XII/HS passed marks in Best Four subjects obtained in class-XII/Higher Secondary Exam. and then as in a(i)

2. **Post wise indicative topics for Computer Test**:

Following indicative topics were discussed for Computer Test and decided for consideration

- a. **Project Coordinator** : Data analysis using excel including graph , Reporting, Presentation
- b. **Counselor** : Report writing, Presentation and basic excel
- c. **Child Helpline Supervisor** : Handling of software, Basic excel, Word and basic PPT

3. **Bye election for Dhupguri Assembly constituency under Jalpaiguri district** : It was decided in the meeting that a letter will be sent to the Ministry of Women and Child Development, Govt. of India with request for extension of time period for recruitment of staff under CHL upto 25.9.2023 . Also a letter will be sent to the Chief electoral Officer for relaxation of Model Code of Conduct for completion of recruitment of staff under CHL within the stipulated time period of 31.8.2023.

4. List of existing Child Line Staffs received from Ministry of Women and Child Development, Govt. of India will be provided to the districts.

Director, CRT has summed up and instructed the districts to convene District Level Selection Committee Meeting immediately in regard to the said recruitment. It is reiterated in the meeting that districts will fix up and intimate the Venue, Reporting date and time of computer test and interview (only interview for Case

worker) for different posts by 1/8.2023. Considering the number of applications received for different posts she instructed the districts to give priority for completion of recruitment of the posts of Project Coordinator, Counselor and Child Helpline Supervisor within 31.8.2023 and for Case Worker post by 1st week of September 2023.

DM/ADM may authorise officials for approval/rejection of approval/rejection of applications in the portal.

As there is no other matter for discussion, the meeting ended with a vote of thanks to and from the chair.

ADG
Director
Child Rights & Trafficking
West Bengal

Memo No: 1273/1(44)/CRT

Date: 04.08.2023

Copy forwarded for information and necessary action to the:

- 1) Principal Secretary, Dept. of WCD & SW, Govt. of WB.
- 2- 21) District Magistrate, All Districts (Except Purba Medinipur & Jhargram)
- 22) Deputy Director, CRT (in charge of DCPU, Kolkata)
- 23-43) District Social Welfare Officer, All Districts (Except Purba Medinipur & Jhargram)
- 44) DCPO, Kolkata

ADG
Director of Child Rights & Trafficking &
Member Secretary
State Child Protection Society, West Bengal



GOVERNMENT OF WEST BENGAL
DIRECTORATE OF CHILD RIGHTS & TRAFFICKING
AND
STATE CHILD PROTECTION SOCIETY, WEST BENGAL
SAISHALI, Ground & 3rd floor,
DF – Block, SECTOR – I, SALT LAKE CITY, KOLKATA – 700 064.

Memo No: 1282 (20)/CRT

Date: 07-08-2023

To

The District Magistrate, Alipurduar, Darjeeling, Kalimpong, Coochbehar, Jalpaiguri, Uttar Dinajpur, Dakhin Dinajpur, Malda, Murshidabad, Nadia, Howrah, North 24 Parganas, South 24 Parganas, Hooghly, Purba Bardhaman, Paschim Bardhaman, Bankura, Birbhum, Purulia, Paschim Medinipur

Sub: Regarding engagement of personnel for running of Child Helpline services
 Ref : Our Memo No. 1273/CRT dtd. 4.8.2023

Sir/ Madam,

Apropos above, following are the detailed procedure to fill up different positions as per Standard Operating Procedures of Child Helpline issued by MWCD,GOI (copy enclosed) in the Child Helpline (CHL) Units at DCPU level and also at Child Helpdesks at 7 Railway Stations and 2 Bus stands on contractual basis for implementation of Child Helpline services.

1. **Advertisement and receipt of applications:** An advertisement has already been published centrally in daily news paper and the detailed advertisement has been uploaded in the portal of Women and Child Development and Social Welfare (Copies enclosed). An online application form has been developed to receive applications of all districts from 07.08.2023 to 21.8.2023 up to 6.00 p.m. Applications of the concerned districts as received online will be sent to the district end through portal. User Credentials for 21 districts have already been created so that District Magistrates can have access of the applications pertaining to that district. In this connection, it may be noted that engagement of personnel for Child Helpline (CHL) Unit at the DCPU and Child Helpdesk at the Railway Station located in the district will be done by the District Level Selection Committee of the concerned district as constituted vide memo no 40 (secy)-SW/O/ JJA-57/17 dt 30.01.2018 (for all districts except Kolkata) and Memo No. 774-SW/WCD—17026/1/2021 dt 18.02.2021 of Women and Child Development and Social Welfare Department, Government of West Bengal.
2. **Scrutiny of Applications :** Concerned districts will verify the applications through portal and accept or reject through the portal only. It may be noted that age criterion will be taken care of by the online application itself and the experience and educational qualifications need to be checked before accepting the applications. . For this purpose, user id and Password along with a user manual will be shared with you shortly. During the period of submission of online applications from 7.8.2023 to 21.8.2023, verification process with approval or rejection of applications will go on simultaneously.
3. **Selection Committee for the districts other than Kolkata is as below:** Selection Committee for engagement of contractual staffs under DCPU as constituted vide memo no40 (secy)-SW/O/ JJA-57/17 dt 30.01.2018 of the Women and Child Development and Social Welfare Department, Government of West Bengal will be the selection committee for the purpose of engagement of Child Help line staffs. Concerned Government order is attached for your ready reference.
4. **Process of Selection:** Selection will be based on academic qualification, experience on working in the field of women and children , experience in working in Child Line , computer proficiency where the position requires and interview. Position wise detailed break up of marks is as below:

424719/2023

Position	Name of Unit (s) where the staff will be engaged	Academic Score	Experience for working in the field of Women & Child Dev./ Social Welfare	Weightage to be given to the candidate who are working with existing Childline in childline activities	Computer Test	Viva-Voce Test	Total Marks
1	2	3	4	5	6	7	8
Project Coordinator	Child Helpline Unit at DCPU	10 marks based on academic score in the examination of the prescribed qualification mentioned in the concerned notice.	10 marks (5 marks for a minimum of 2 years' experience and 1 mark to be added for additional 1 year and so on upto a maximum of 10 marks)	10 marks (1 mark for 1 completed year's of experience and 1 mark to be added for additional 1 year and so on upto a maximum of 10 marks)	10 Marks	5 Marks	55 Marks
Counselor	Child Helpline Unit at DCPU	10 marks based on academic score in the examination of the prescribed qualification mentioned in the concerned notice.	10 marks (1 mark for 1 completed year's of experience and 1 mark to be added for additional 1 year and so on upto a maximum of 10 marks)	10 marks (1 mark for 1 completed year's of experience and 1 mark to be added for additional 1 year and so on upto a maximum of 10 marks)	10 Marks	5 Marks	45 Marks

424719/2023

Child Helpline Supervisor	Child Helpline Unit at DCPU & Child Help Desk at Railway Stations and Bus stands (if applicable)	10 marks based on academic score in the examination of the prescribed qualification mentioned in the concerned notice.	10 marks (1 mark for 1 completed year's of experience and 1 mark to be added for additional 1 year and so on upto a maximum of 10 marks)	10 marks (1 mark for 1 completed year's of experience and 1 mark to be added for additional 1 year and so on upto a maximum of 10 marks);	15 marks	5 Marks	50 Marks
Case Worker	Child Helpline Unit at DCPU & Child Help Desk at Railway Station and Bus stands (if applicable)	20 marks based on academic score in the examination of the prescribed qualification mentioned in the concerned notice.	20 marks (1 mark for 1 completed year's of experience and 1 mark to be added for additional 1 year and so on upto a maximum of 20 marks)	20 marks (1 mark for 1 completed year's of experience and 1 mark to be added for additional 1 year and so on upto a maximum of 20 marks)	10 marks	10 marks	70 Marks

4. Verification of original documents :Verification of original documents will be done on the date of interview and computer test.
5. Finalization and appointment : Appointment letters will be issued by the District Magistrate . A model appointment letter will be shared with you in due course.
6. Intimation of date and venue of computer test and interview: Districts should intimate us the name of venue with address and date(s) of Computer Test & interview latest by 17th of August, 2023 for online generation of Admit Cards centrally.
7. Timeline : The entire process has to be completed by 30th of August so that from 1st of September,2023 the CHILDLINE services can be taken over by the State Government

This is for your kind information and necessary action.

Encl : As stated above

Yours faithfully

Director
Child Rights and Trafficking
West Bengal

Memo No: 1282 (20)/1(25)/CRT

Date: 07-08-2023

Copy forwarded for kind information and necessary action to the:

1. Principal Secretary, Dept. of WCD & SW, Govt. of W.B.
2. Additional Director, CRT, and Member Secretary DCPU, Kolkata.

424719/2023

3 - 24. District Social Welfare Officer 21 Districts

25. DCPO, Kolkata

Director
Child Rights and Trafficking
West Bengal
West Bengal



Government of West Bengal
Directorate of Child Rights & Trafficking &
State Child Protection Society, West Bengal
Shaishali Building (3rd Floor), DF Block
Salt Lake City, Sector-1, Kolkata-700064

Memo No. :1399/CRT

Date:25.08.2023

From: Director,
 Child Rights and Trafficking &
 Member Secretary, State Child Protection Society,
 West Bengal.

To: The ADM (SW)
 Paschim Bardhaman

Subject: Clarification regarding engagement of Personnels under Child Helpline
 Ref. No.: Your Memo No. 601/SW/Paschimbdn dated 24/08/2023

With reference to the above, clarifications as sought for vide memo under ref. are as below:

Sl no.	Item	Query	Reply
1.	Weightage to be given to the candidates who are working with existing childline in Childline activities Existing Childline	1. Whether any applicant who worked in Childline previously but now not working in running childline will be considered for weightage or not.	No
		2. Whether any other applicant except the list provided by DCRT on dated 22.08.2023 will not be considered for weightage in Childline.	Yes if the candidate proves beyond any doubt that he/ she is in existing Childline
2.	Other States Childline	1. Whether applicant of other state who is working in the running Child line of other state will get weightage for Childline or not.	Refer to state if this type of case is comes.
3.	Experience for working in the field of Women & Child Dev./Social Welfare	1. Whether any applicant who is considered for weightage in Childline category will also be considered for weightage in the category "Experience for working in the field of Women & Child Dev./Social Welfare."	Yes
		2. Any applicant of other state working in WCD & SW field will get weightage or not.	Yes

This is for information and necessary action.

Director
 Child Rights and Trafficking
 West Bengal