

prayer for providing the information sought by the applicant under RTI Act 2005.

**From :** sheikhaltaf258@gmail.com

Sun, May 12, 2024 10:51 PM

**Subject :** prayer for providing the information sought by the applicant under RTI Act 2005.

4 attachments

**To :** State Chief Information Commissioner West Bengal  
<scic-wb@nic.in>

**Cc :** sdoalipurduar21@gmail.com, general dmapd20  
<general.dmapd20@gmail.com>

Respected Sir,

Kindly download the attachment as above (4).

1. Application.
2. All previous application.
3. Respective Send Speed Post.
4. Last reply The SPIO, SDO.



Yours sincerely  
(Jamaluddin Sheikh)  
Mobile No.9149917070  
[sheikhaltaf258@gmail.com](mailto:sheikhaltaf258@gmail.com)  
Toorsa tea garden 3 No line  
PO- Dalsingpara,  
Distt- Alipurduar,

West Bengal Pin-735208

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S.D. pl comment  
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17/5

**application for information under RTI ACT 2005.pdf**  
863 KB

**SDO APD OM 363.pdf**  
842 KB

**support documents for RTI application of birth certificate..pdf**  
861 KB

**speed post traking of RTI application.pdf**  
634 KB

To,

The State Chief Information Commissioner,  
West Bengal Information Commission  
11 A, Mirza Galib Street, Khadya Bhaban,  
Kolkata- 700087 (Email- scic-wb@nic.in)

Through: - proper channel.

Subject: - prayer for providing the information sought by the applicant under RTI Act 2005.

Respected sir,

The fine points of the prayer made by the applicant for consideration before respectively under the RTI Act, 2005 are as follows:-

1. First application The SPIO, Office of the District, Magistrate, "DOOARSKANYA, Integrated Administrative Building, Alipurduar District, West Bengal, Pin -736122. It is pertain the application was made on date- 02.02.2024 and the particulars of the information sought are as follows:-

- i) **How to make process Birth certificate of citizens born in 1964 & 1971. What is the process of making the said birth certificate.**
- ii) **What are the documents required to get a birth certificate made as per the rules for citizens born in 1964 & 1971.**
- iii) **Who has to apply for making birth certificate (online/offline) of citizens born in 1964 & 1971, what is the processing fee.**

2. In response to the first application made by the applicant under the RTI Act, 2005 in the pertain matter, the SPIO, SDO, Alipurduar to the office of the District Magistrate and Collector, Alipurduar Vide Memo No: 174/VII/Gen/14/RTI/e21028 Under /1/2023 dated- 22/02/2024 regarding process of delayed birth certificate registration, you have direct to you also provide seeking information to the applicant directly with intimation to this end.

3. Moreover, not yet receipt of sought seeking information about the first application made by the applicant on date- 12.03.2024, The SPIO, Office of the Sub-Divisional Officer, Alipurduar, West Bengal, Pin- 736122. In respect to the first appeal has been plead for respective office.

4. Besides, sir kindly request your attention look off no response had been received to both the first application and first appeal for sought seeking information under Act, by send to letter on dated-30.04.2024 of The State Chief Information Commissioner, West Bengal Information Commission Kolkata ,As well as both respective the SPIO's offices have been intimated on date- 29.04.2024.

5. The SPIO, SDO, Alipurduar as per vide memorandum no. 363/SDO-APD dated- 09.05.2024 was (proof of Gmail annexed hereto) received by respectively sought seeking Information has been provided which is not as per seeking information. Hence, the information given by the SPIO, SDO Alipurduar office is incomplete. However, the information that has been forwarded by the SPIO has been provided information in the base of the SPIO, DM office, Alipurduar.

6. therefore, sympathetically plead to that provide the information sought by the applicant under the RTI Act 2005 as mentioned preyed above. Besides, humble plead to you that appropriate take necessary action as per pertains Act against not giving the above information within the time beyond.

**Enclosed:** - as above ( )

Date:- 12/05/24

Yours sincerely

*Jamaluddin Sheikh*

(Jamaluddin Sheikh)

Mobile No.9149917070

sheikhaltaf258@gmail.com

Toorsa tea garden 3 No line.

PO- Dalsingpara, Distt- Alipurduar,  
West Bengal Pin-735208

**Copy to:** -

1. The State Public Information Officer (SPIO), Office of the District, Magistrate, "DOOARSKANYA, -Integrated Administrative Building, Alipurduar Court, P.O- Alipurduar Court, Alipurduar District, West Bengal, Pin Code- 736122 (general.dmapd20@gmail.com).

2. The State Public Information Officer (SPIO), Office of the Sub-Divisional Officer, Alipurduar, West Bengal, Pin- 736122 (sdoalipurduar21@gmail.com).



**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUB-DIVISIONAL OFFICER, ALIPURDUAR**

Alipurduar Court, P.O.- Alipurduar court, Dist.- Alipurduar, Pin- 736122  
Office Tel. No. 03564-256391, Fax No. 255188, E-mail ID : sdoalipurduar21@gmail.com

Memo. No. : 363/sdo/APD

Date: 03.05.2024

To,

Jamaluddin Sheikh

Torsha Tea Garden 3 No. Line

P.O- Dalsingpara, Alipurduar,

PIN - 735208

**Subject: RTI application 22/02/2024.**

**Reference: 174/VII/Gen/14/RTI/e21028/1/2023 dated 22/02/2024.**

In reference to the above mentioned subject, the undersigned would like to inform you that the following information have been found related to your RTI application.

1. As per the provisions mentioned in Section 13 in The Registration of Births and Deaths Act, 1969, any birth or death of which delayed information is given to the Registrar after one year of its occurrence, shall be registered only on an order made by a magistrate of the first class or a Presidency Magistrate after verifying the correctness of the birth or death and on payment of the prescribed fee.
2. As per the provisions mentioned in Section 13 in The Registration of Births and Deaths Act, 1969, the concerned authority after verifying the correctness of the birth or death and on payment of the prescribed fee may initiate the process of registration.
3. As per the provisions mentioned in Section 8 in The Registration of Births and Deaths Act, 1969, it shall be the duty of the persons specified below to give or cause to be given, either orally or in writing, according to the best of their knowledge and belief, within such time as may be prescribed, information to the Registrar of the several particulars required to be entered in the forms prescribed by the State Government under sub-section (1) of section 16,
  - (a) in respect of births and deaths in a house, whether residential or non- residential, not being any place referred to in clause (b) to (e), the head of the house or, in case more than one household live in the house, the head of the household, the head being the person, who is so recognized by the house or the household, and if he is not present in the house at any time during the period within which the birth or death has to be reported, the nearest relative of the head present in the house, and in the absence of any such person, the oldest adult male person present therein during the said period;
  - (b) in respect of births and deaths in a hospital, health centre, maternity or nursing home or other like institution, the medical officer in charge or any person authorised by him in this behalf;
  - (c) In respect of births and deaths in a jail, the jailer in charge;

(d) in respect of births and deaths in a choultry, chatram, hostel, dharmasala, boarding-house, lodging-house, tavern, barrack, toddy shop or place of public resort, the person in charge thereof;

(e) in respect of any new-born child or dead body found deserted in a public place, the headman or other corresponding officer of the village in the case of a village and the officer in charge of the local police station elsewhere:

Provided that any person who finds such child or dead body, or in whose charge such child or dead body may be placed, shall notify such fact to the headman or officer aforesaid;

(f) In any other place, such person as may be prescribed.

Notwithstanding anything contained in sub-section (1), the State Government, having regard to the conditions obtaining in a registration division, may by order require that for such period as may be specified in the order, any person specified by the State Government by designation in this behalf, shall give or cause to be given information regarding births and deaths in a house referred to in clause (a) of sub-section (1) instead of the persons specified in that clause.

This is for your kind information.

*B. M. Jaffar*  
SPIO,

Office of the Sub-Divisional Officer,  
Alipurduar

Memo. No. 363/1(1)/SDO-APD

Dated: 09.05.2024

Copy forwarded for information to:

1. The CA to the District Magistrate, Alipurduar.

*B. M. Jaffar*  
SPIO

Office of the Sub-Divisional Officer,  
Alipurduar

To,

The Public Information Officer,  
Office of the District, Magistrate,  
"DOOARSKANYA,  
-Integrated Administrative Building,  
Alipurduar Court, P.O- Alipurduar Court,  
Alipurduar District, West Bengal,  
Pin Code- 736122

Through: - Proper channel.

**Subject:** - **Application under RTI Act, 2005.**

Respected sir,

I am a citizen of India, in order to the following to information under the right to information Act, 2005.

1. How to make process Birth Certificate of Citizens born in 1964 & 1971. What is the process of making the said Birth Certificate.
2. What are the Documents required to get a Birth Certificate made as per the rules for Citizens born in 1964 & 1971.
3. Who has to apply for making Birth Certificate (online & offline) of Citizens born in 1964 & 1971, what is the processing fee.

The request fee of enclosed is submitted herewith in the form of.  
Thanking you.

Date: - 02/02/2024.

Yours sincerely

*Jamaluddin Sheikh*

(Jamaluddin Sheikh)

Mobile no.9149917070

[sheikhaltaf258@gmail.com](mailto:sheikhaltaf258@gmail.com)

Toorsa Tea Garden 3No line  
PO- Dalsingpara, Distt- Alipurduar  
West Bengal, Pin-735208

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT MAGISTRATE AND COLLECTOR, ALIPURDUAR**  
(GENERAL SECTION)  
INTEGRATED ADMINISTRATIVE BUILDING, DOOARS KANYA (1<sup>ST</sup> FLOOR), ALIPURDUAR, PIN- 736122.  
EMAIL ID- general.alwapd20@gmail.com

Memo No: /VII/ Gen/ 14/ RTI/e21028/1/2023      Dated: 17 / 02 /2024

To  
The SPIO  
Office of the Sub-Divisional Officer,  
Alipurduar

**Sub: Application submitted by Jamaluddin Sheikh under RTI Act, 2005.**

Sir,

Enclosed please find herewith an application submitted by Jamaluddin Sheikh, Torsha Tea Garden 3 No. line, P.O Dalsingpara, Dist- Alipurduar, Pin- 735208 seeking information under RTI Act, 2005 regarding process of Delay birth certificate registration, which is self explanatory.

You are requested to provide information to the applicant directly with intimation to this end.

Enclo: As stated above.

*Recd 21.02.2024*  
For District Magistrate  
Alipurduar

Memo No: 174/1(2) /VII/ Gen/ 14/ RTI/e21028/1/2023      Dated: 22 / 02 /2024  
Copy forwarded for Information to:

1. CA to the Addl. District Magistrate (G), Alipurduar.
- Jamaluddin Sheikh, Torsha Tea Garden 3 No. line, P.O Dalsingpara, Dist- Alipurduar, Pin- 735208

*Recd 21.02.2024*  
For District Magistrate  
Alipurduar  
*21/02/24*

To,

The State Public Information Officer (SPIO),  
Office of the Sub-Divisional Officer,  
Alipurduar, West Bengal  
Pin- 736122.

**Ref: RTI application Dated 02/02/2024.**

**Subject: - First Appeal under RTI Act, 2005.**

Respected sir,

The above referred RTI application was received by The District Magistrate, Alipurduar (proof of delivery annexed hereto).

1. In this regard, it is to be informed that office the District Magistrate and Collector, Alipurduar Vide Memo No:174/VII/Gen/14/RTI/e21028/1/2023 Dated:- 22/02/2024 regarding process of delayed birth certificate registration, you have direct to you also provide information to the applicant directly with intimation to this end.
2. It is apprised that is to be pertaining that the seeking information sought according in under RTI Act, 2005 has not been provided yet.
3. Therefore, you are requested to provide the First Appeal under RTI Act, 2005 sought as stated above.

Thanking you.

Enclosed: - as above

Date:-

Yours sincerely

*Jamaluddin Sheik*

(Jamaluddin Sheik)

Mobile No.9149917070

sheikhaltaf258@gmail.com

Toorsa tea garden 3 No line.

PO- Dalsingpara, Distt- Alipurduar,

West Bengal Pin-735208

To,

The State Chief Information Commissioner,  
West Bengal Information Commission  
11 A, Mirza Galib Street, Khadya Bhaban,  
Kolkata- 700087 (Email- scic-wb@nic.in)

Through:- proper channel.

Subject: - Grievance prayer for do not provide seeking information sought under RTI Act, 2005 by the SPIO and first appeal authority.

Respected sir,

The above referred RTI Act, 2005 application was received by The District Magistrate, Alipurduar (proof of delivery annexed hereto).

1. In this regard, it is to be informed that office the District Magistrate and Collector, Alipurduar Vide Memo No:174/VII/Gen/14/RTI/e21028/1/2023 Dated:- 22/02/2024 regarding process of delayed birth certificate registration, you have direct to you also provide seeking information to the applicant directly with intimation to this end.

2. It is pertaining that seeking information sought under the RTI Act, 2005 has not yet been provided by the SPIO and first appeal authority. besides, it is seems that the SPIO and first appeal authority by does not want to give the seeking information sought under act.

3. Therefore, sympathetically plead to that provide seeking information sought by me from the SPIO and first appeal authority under the RTI Act 2005. In addition, compassionately take appropriate action under act against the respective SPIO and first appeal authority for not provide seeking information sought under RTI Act, 2005.

Thanking you.

Enclosed: - as above( )

Date:-

Yours sincerely

*Jamaluddin Sheikh*

(Jamaluddin Sheikh)

Mobile No.9149917070

sheikhaltaf258@gmail.com

Toorsa tea garden 3 No line.

PO- Dalsingpara, Distt- Alipurduar,  
West Bengal Pin-735208

Copy to:-

1. The State Public Information Officer (SPIO), Office of the District, Magistrate, "DOOARSKANYA, -Integrated Administrative Building, Alipurduar Court, P.O- Alipurduar Court, Alipurduar District, West Bengal, Pin Code- 736122.
2. The State Public Information Officer (SPIO), Office of the Sub-Divisional Officer, Alipurduar, West Bengal, Pin- 736122.

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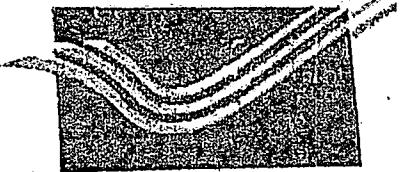
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TO THE STATE PUB. OFFICE OF DISTRICT

PIN:73612, Aliporduar Court, 90

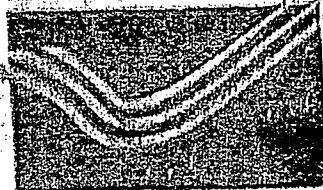
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Page 25 of 96 (Cached) 10/23/2014

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LITERATURE

## Hearing on 29-01-2026

**State Chief Information Commissioner West Bengal < scic-wb@nic.in >**

Tue, 06 Jan 2026 11:54:48 AM +0530

To "sdoalipurduar21" <[sdoalipurduar21@gmail.com](mailto:sdoalipurduar21@gmail.com)>  
Cc "shekhaltaf258" <[shekhaltaf258@gmail.com](mailto:shekhaltaf258@gmail.com)>

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Please find the attachment, for further details visit our website

West Bengal Information Commission

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### 2 Attachment(s)

WBIC-RTI-A-100450-1190-202...  
15.9 KB

WBIC-RTI-A-100506-1273-202...  
16 KB